



City of Liberty Hill Planning and Development Department

100 Forrest St
 PO Box 1920
 Liberty Hill, Texas 78642

Telephone: 512-548-5519
planning@libertyhilltx.gov
www.libertyhilltx.gov

Utility Evaluation Checklist

The information you are asked to provide will allow the City to reasonably evaluate the proposed development for consistency with the current utility master plans. During the evaluation process you may be contacted and asked to provide additional information to aid with finalizing the evaluation. Following the completion of the evaluation you will be provided with a qualified recommendation from staff regarding your request. If this request is a required component of a development application and any utility service will be requested for the development, submittal of this checklist should coincide with the completion of a Master Application Form.

Items Required for Submittal		
Digital Submission		
<ol style="list-style-type: none"> 1. All items must be submitted in pdf format (300 dpi resolution, no digital signatures or passwords), unless otherwise noted. Media submitted (CD/DVD or Flash drive) will not be returned. 2. Label each file on the disc or drive as it appears on the checklist, with all information within the same file. 3. Discs or drives must be clearly labeled with the project name on the outside of the media. 		
► Application Information	Applicant	Staff
• Master Application	<input type="checkbox"/>	<input type="checkbox"/>
• Completed Utility Evaluation Checklist	<input type="checkbox"/>	<input type="checkbox"/>
► Map showing location, limits of development and other detailed information requirements of this checklist	<input type="checkbox"/>	<input type="checkbox"/>
Applicable Fees: Utility Evaluation Fee	<input type="checkbox"/>	<input type="checkbox"/>
Application Information	Applicant	Staff
Which Utility Service Evaluation is desired? Check all that apply.		
_____ Wastewater	<input type="checkbox"/>	<input type="checkbox"/>
_____ Water	<input type="checkbox"/>	<input type="checkbox"/>
_____ Modeled Fire Flow (not to be used for sprinkler system design)	<input type="checkbox"/>	<input type="checkbox"/>

I understand that the proposed development must meet all City, State, and Federal requirements.	Yes	No
I understand that completion of this form and the resulting analysis does not obligate the City to provide sewer/water/electric service, guarantee land use, density or a conceptual land plan, nor does it vest the proposed property.	Yes	No
Detailed Information		
Utility Service Provider:	Liberty Hill (check)	Other (please list)
Water		_____
Wastewater		_____
Existing parcel acreages: _____		
Williamson County Appraisal District's unique parcel identification number(s) for all tracts included within the development. _____		
Total acres of development (excluding open space): _____		
Acres of large, contiguous open space: _____ (List the acreages independently for multiple separate large open space areas. If unknown at this time, write unknown.)		
On the map, identify open space areas that will be considered as not contributing to infiltration/inflow (1/1), if known.		
On the map, identify the proposed connection location into an existing wastewater collection main, if known.		

Below, please enter the requested detailed information:

Residential Development Type	Number of Units	Acres	Density (units/acre)
Single Family			
Multifamily			
Age-Restricted			
Other (residential use)			

Non-Residential Development Type (List all types)	Avg Daily Wastewater Flow (gpm) **	Total Square Footage (sf)	Acres

** Required for Non-residential wastewater flows only. Attach sealed engineers' calculations and unit values for the proposed average daily wastewater flow with supporting source(s) of unit values (e.g. TAC for a fall day/employee)

Water	Gallons per minute (gpm)
Maximum Day Flow (domestic use)	
Required Fire Flow Rate	

Certification of Application Submission

I hereby certify that the above stated information is included with the accompanying submission materials.

Applicant's Signature

Date

Verification of Detailed Information

I hereby confirm that the above detailed information as required by the checklist is complete and accurate to the best of my knowledge. I understand that proper City staff review of this application is dependent upon the accuracy of the information provided and that any inaccurate or inadequate information provided by me/ my firm/ etc., may delay the proper review of this application.

Engineer's Signature

Date

Applicant: _____

Address: _____

Phone: _____ Cell Phone: _____ Fax: _____

Fee Schedule		City of Liberty Hill	Steger and Bizzell
<input type="radio"/>	For water evaluation	750.00	750.00
<input type="radio"/>	For sewer evaluation	750.00	750.00
Check one or both above	TOTAL	_____	_____

Payment for the Utility Evaluation requires two checks. One to the City of Liberty Hill and one to Steger and

For office use only _____ Paid _____ Checks _____ / _____