



CITY COUNCIL REGULAR MEETING MINUTES  
Wednesday, September 8, 2021 – 6:30 PM  
2801 Ranch Road 1869, Liberty Hill, Texas

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Liz Branigan, Mayor	Chris Pezold, Place 1
Kathy Canady, Place 2	Crystal Mancilla, Place 3
Tony DeYoung, Place 4 / Mayor Pro Tem	Angela Jones, Place 5

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**CALL TO ORDER**

The meeting was called to order by Mayor Liz Branigan at 7:15 PM. In attendance were Liz Branigan, Mayor; Chris Pezold; Kathy Canady; Tony DeYoung; and Angela Jones. Crystal Mancilla was not in attendance. Quorum was established. Officer David Joiner offered the invocation. Pledges of Allegiance were recited.

**EXECUTIVE SESSION**

City Council was convened to Executive Session at 7:17 PM for discussion of the following items pursuant to Texas Government Code Section 551.071 (Consultation with Attorney), Section 551.072(Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.087 (Economic Development).

**Section 551.071 Consultation with Attorney**

Consultation with Attorney to seek legal advice regarding pending or contemplated litigation, a settlement offer, or a matter on which the City Attorney has a duty to advise the City Council, including posted agenda items.

- Discussion and deliberation regarding the Interlocal Cooperation Agreement for Water Treatment and Transportation Services between the City of Liberty Hill and the City of Leander.

**No action was taken during Executive Session.**

**RECONVENE TO REGULAR SESSION**

City Council was reconvened to Regular Session at 7:51 PM for deliberation of the following items pursuant to Texas Government Code Section 551.071 (Consultation with Attorney), Section 551.072(Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.087 (Economic Development).

Section 551.071 Consultation with Attorney

Consultation with Attorney to seek legal advice regarding pending or contemplated litigation, a settlement offer, or a matter on which the City Attorney has a duty to advise the City Council, including posted agenda items.

- Discussion and deliberation regarding the Interlocal Cooperation Agreement for Water Treatment and Transportation Services between the City of Liberty Hill and the City of Leander.

**No action was taken upon return to Regular Session.**

On motion by Angela Jones and second by Chris Pezold, Council postponed items 5.b and 5.c citing the second meeting of the month is reserved for a workshop; and Council-provided items should not be listed on workshop agendas. Kathy Canady stated that that made sense and she would voluntarily remove her items.

**Motion passed on vote of 4 ayes, 0 nays, and 0 abstentions.**

CONSENT AGENDA

On motion by Kathy Canady and second by Tony DeYoung, Council approved Consent Agenda items:

- DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE CITY OF LIBERTY HILL TO ISSUE A REQUEST FOR PROPOSALS FOR WASTEWATER LABORATORY SERVICES FOR THE WASTEWATER TREATMENT PLANT.
- DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE CITY OF LIBERTY HILL TO ISSUE A REQUEST FOR PROPOSALS FOR SLUDGE PROCESSING FOR THE WASTEWATER TREATMENT PLANT.

**Motion passed on vote of 4 ayes, 0 nays, and 0 abstentions.**

REGULAR AGENDA

CONSIDERATION, DELIBERATION, AND POSSIBLE ACTION ON THE CITY OF LIBERTY HILL FISCAL YEAR 2021- 2022 BUDGET.

Misti Hancock, interim Finance Director presented the proposed budget with detailed discussion and deliberation by Council.

Council questioned if the finance department might need to bring someone in to assist for a period of time. Lacie Hale, City Administrator, stated she could hire a temp for that. Council directed her to do so.

Council was recessed for a short break at 9:14 PM and was reconvened at 9:21 PM.

There was discussion of adding line items for specific sponsorships such as the rodeo and other sponsorships. The Police Department budget was additionally discussed.

Tony DeYoung stepped out at 10:22 PM and returned at 10:26 PM.

DISCUSSION AND POSSIBLE ACTION TO APPROVE A JOB DESCRIPTION FOR FINANCE DIRECTOR / CITY TREASURER.

Lacie Hale, City Administrator addressed Council stating she could remove all Human Resource related duties if Council so directed. Council did direct so. Policies and procedures related to HR will also be created and implemented.

**ADJOURNMENT**


On motion by Kathy Canady and second by Chris Pezold, Council was adjourned at 11:07 PM.  
**Motion passed on vote of 4 ayes, 0 nays, and 0 abstentions.**

**PASSED AND APPROVED** by the City Council of the City of Liberty Hill, Texas on Monday, October 4, 2021 on vote of 5 ayes, 0 nays, and 0 abstentions.

  
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Liz Branigan, Mayor

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Nancy Sawyer, City Secretary