



# LIBERTY HILL

FREEDOM TO GROW

**BOARD OF ADJUSTMENTS BOARD OF ADJUSTMENTS MINUTES  
WEDNESDAY - SEPTEMBER 1, 2021 - 5:30 PM  
2801 Ranch Road 1869**

## **CALL TO ORDER**

## **PUBLIC HEARING**

### **PUBLIC HEARING #1**

**NOTICE IS HEREBY GIVEN** that the City of Liberty Hill has been asked to review and approve the following application(s), to wit:

**A request for an administrative appeal/variance from the design parameters set forth in Section 5.3G and Table 5-2 of the Round Rock Transportation Criteria Manual pertaining to the minimum 200 ft distance from a intersecting collector for a Type II Commercial Driveway on the following property:**

***AW0005 – Greenleaf Fisk Survey, 111.48 Acres tract and being Williamson County tax parcel R –602227, known as 350 Omega Road, Liberty Hill, TX 78642.***

**The Board of Adjustment’s jurisdiction extends to and includes the following final actions:**

- 1. Appeal of an Administrative Decision**
- 2. Administrative Exception**

**In accordance with Section 211.008, Texas Local Government Code, a public hearing on the application will be conducted by the Board of Adjustment at the Liberty Hill Municipal Courthouse, 2801 Ranch Rd 1869, Liberty Hill, TX 78642 on Wednesday, September 1, 2021 at 5:30 PM. After the public hearing, the Board of Adjustment will take final action on this matter. For more information, you may either visit the Development Services Department at 100 Forrest Street, call (512) 778-5449, or send an email to [planning@libertyhilltx.gov](mailto:planning@libertyhilltx.gov).**

Mayor Branigan opened the Public Hearing at 5:34 PM. Nella Joseph, city attorney, stated this item i

actually not being considered at this time. Rather, it will be brought back as a Development Agreement. Mayor Branigan closed the Public Hearing at 5:42 PM.

On motion by Chris Pezold and second by , Council Mayor Branigan opened the Public Hearing at 5:34 PM.

Nella Joseph, City attorney stated this item is actually not being considered at this time. Rather, it will be brought back as a Development Agreement.

Mayor Branigan closed the Public Hearing at 5:42 PM.

## **PUBLIC HEARING #2**

**NOTICE IS HEREBY GIVEN that the City of Liberty Hill has been asked to review and approve the following application(s), to wit:**

**A request for variance from the 45 square feet maximum of wall signage, as outlined in Chapter 14, section 6.12.05 (B), Table 6-3, of the Unified Development Code, to allow 63.29 square feet of wall signage in the C-3 (General Commercial/Retail) zoning district on the following property:**

***S9247 – HWY 29 Business Plaza, Block A, Lot 2, 1.045 acre tract and being Williamson County tax parcel R – 605493, known as 12950 WEST STATE HIGHWAY 29, LIBERTY HILL, TX 78642.***

**The Board of Adjustment’s jurisdiction extends to and includes the following final actions:**

- 1. Appeal of an Administrative Decision**
- 2. Administrative Exception**

**In accordance with Section 211.008, Texas Local Government Code, a public hearing on the application will be conducted by the Board of Adjustment at the Liberty Hill Municipal Courthouse, 2801 Ranch Rd 1869, Liberty Hill, TX 78642 on Wednesday, September 1, 2021 at 5:30 PM. After the public hearing, the Board of Adjustment will take final action on this matter. For more information, you may either visit the Development Services Department at 100 Forrest Street, call (512) 778-5449, or send an email to [planning@libertyhilltx.gov](mailto:planning@libertyhilltx.gov).**

Mayor Branigan opened the Public Hearing at 5:44 PM. There were no public comments. Mayor Branigan closed the Public Hearing at 5:47 PM.

## **REGULAR SESSION**

**Consideration of a public hearing and possible action on a variance request from the design parameters set forth in Section 5.3 G and Table 5-2 of the Round Rock Transportation Criteria Manual pertaining to the minimum 200 ft. distance from an intersecting collector for at Type II Commercial Driveway on the following property:**

***Greenleaf Fisk Survey, 111.48 Acres tract and being Williamson County Tax Parcel Number R-602227, known as 350 Omega Road, Liberty Hill, TX 78642. Presented by John Byrum, Director of Planning***

On motion by Kathy Canady and second by Tony DeYoung, Council postponed this item . Motion Passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.

Consideration of a public hearing and possible action on a variance request for the property located at 12950 West State Highway 29 from the Sign Regulations, Permitted and Prohibited Signs, as outlined in Chapter 6, Sections 6.12.05 and Table 6-3 Number, Dimensions and Location of Individual Signs by Zoning District of the Unified Development Code (UDC) to exceed the maximum square footage allowed for wall signage in the General Commercial/Retail (C-3) zoning district on the following property:

*12950 State Highway 29, with a legal description of S9247 - HWY 29 Business Plaza 29, Block A, Lot 2, acre – 1.045, Liberty Hill, Williamson County, Texas; specifically, generally located on the north side of State Highway 29, west of Independence Drive and identified as Assessor's Parcel Number R – 605493. Presented by John Byrum, Director of Planning*

John Byrum, Director of Planning stated the applicant is asking for a variance for 69.23 square foot of signage. Staff recommends denial of the larger sign request because of UDC parameters. Tony DeYoung asked if the City has given anyone else a sign variance. Mr. Byrum stated that that has not happened previously to his knowledge. Mr. DeYoung stated that accepting this would set a precedent and he was in favor of keeping with the Code. Council discussed this and other previous signage approved by Council. On motion by Kathy Canady and second by Angela Jones, Council granted the variance.

**Motion Passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

**DIRECTOR'S COMMENTS**

John Byrum, Director of Planning stated he would like Council's input for when to have Board of Adjustment meetings. The consensus of Council was that the first Wednesday of each month at 5:30 PM works well.

**BOARD OF ADJUSTMENT MEMBERS' COMMENTS**

Tony DeYoung, Council member asked if Code Enforcement could provide a set maximum square footage for all signs on a commercial building to be in the sign ordinance and UDC. There was discussion of signage as it relates to Scenic Cities.

**ADJOURNMENT**

On motion by Kathy Canady and second by Angela Jones, Council adjourned.  
**Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

  
Nancy Sawyer - City Secretary



  
Liz Branigan - Mayor