



**CITY COUNCIL REGULAR MEETING  
MINUTES  
Wednesday, July 14, 2021 – 6:30 PM  
2801 Ranch Road 1869, Liberty Hill, Texas**

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Liz Branigan, Mayor	Chris Pezold, Place 1
Kathy Canady, Place 2	Crystal Mancilla, Place 3
Tony DeYoung, Place 4 / Mayor Pro Tem	Angela Jones, Place 5

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#### **CALL TO ORDER**

The meeting was called to order by Mayor Liz Branigan at 6:30 PM. Councilmembers in attendance were Liz Branigan, Mayor; Chris Pezold; Kathy Canady; Crystal Mancilla; Tony DeYoung; and Angela Jones. Quorum was established. Others in attendance include Alan Bojorquez, Lacie Hale, John Byrum, Randy Hodges, Katie Amsler, Jay Holmes, and Nancy Sawyer.

The Invocation was provided by Alan Still, and Pledge of Allegiance, and Texas Pledge were recited.

#### **EXECUTIVE SESSION**

City Council was convened to Executive Session at 6:32 PM for discussion of the following items pursuant to Texas Government Code Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.087 (Development).

##### **Section 551.071 Consultation with Attorney**

Consultation with Attorney to seek legal advice regarding pending or contemplated litigation, a settlement offer, or a matter on which the City Attorney has a duty to advise the City Council, including posted agenda items.

- Consult with city attorney regarding legal aspects of proposed contract and consulting services with The Financial City Manager
- Consideration to authorize the City Administrator to execute a scope of work for the Financial City Manager
- Update on Campbell v City of Liberty Hill et al
- Discussion and consideration to authorize the execution of a settlement agreement with

regard to the Campbell v City of Liberty Hill et al lawsuit in the amount of \$39,308.32; specifically, \$13,102.77 payable in attorney fees to Mr. Campbell's attorneys and \$26,205.55 to Maverick Campbell

#### Section 551.074 Personnel Matters

- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary

**No action was taken during Executive Session.**

#### RECONVENE TO REGULAR SESSION

City Council was reconvened to Regular Session at 7:07 PM for deliberation of the following items pursuant to Texas Government Code Section 551.071 (Consultation with Attorney), Section 551.072(Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.087 (Development).

#### Section 551.071 Consultation with Attorney

Consultation with Attorney to seek legal advice regarding pending or contemplated litigation, a settlement offer, or a matter on which the City Attorney has a duty to advise the City Council, including posted agenda items.

- Consult with city attorney regarding legal aspects of proposed contract and consulting services with The Financial City Manager
- Consideration to authorize the City Administrator to execute a scope of work for the Financial City Manager
- Update on Campbell v City of Liberty Hill et al
- Discussion and consideration to authorize the execution of a settlement agreement with regard to the Campbell v City of Liberty Hill et al lawsuit in the amount of \$39,308.32; specifically, \$13,102.77 payable in attorney fees to Mr. Campbell's attorneys and \$26,205.55 to Maverick Campbell

On motion by Tony DeYoung and second by Kathy Canady, Council authorized the execution of a settlement agreement with regard to the Campbell v City of Liberty Hill et al lawsuit in the amount of \$39,308.32; specifically, \$13,102.77 payable in attorney fees to Mr. Campbell's attorneys and \$26,205.55 to Maverick Campbell.

**Motion passed on vote of 5 ayes, 0 nays, and 0 abstentions.**

#### PUBLIC COMMENTS

None.

#### CONSENT AGENDA

**On motion by Kathy Canady and second by Chris Pezold, Council approved Consent Agenda items as presented.**

- Discuss and consider action regarding the Omega Ranch Revised preliminary Plat Revision.
- Discuss and consider action regarding the Caughfield Phase 12 Final Plat.

- Discuss and consider action regarding the Caughfield Phase 13 Final Plat.

**Motion passed on vote of 5 ayes, 0 nays, and 0 abstentions.**

## REGULAR AGENDA

### OVERVIEW OF CIP PROJECTS.

Perry Steger, Steger Bizzell presented the following:

- Currently 1600 water connections.  
Chris Pezold said we are surpassing the 2019 projections. Lacie Hale stated the City is in negotiations with the city of Leander to discuss Liberty Hill's needs and their ability and desire to move forward to assist.
- Wastewater Treatment Plant updates.  
The next expansion will begin soon and will take around 18 months to complete. 1-2 more plants before 2025 and looking to expand current plants.
- See attached presentation.

**No action was taken.**

### DISCUSS AND CONSIDER POLICY FOR MUNICIPAL UTILITY DISTRICTS.

Lacie Hale presented stating currently the City does not have a MUD policy. The Bojorquez Law firm provided a memo to Council last week regarding creation of a policy. A very rough draft was provided to Council.

Alan Bojorquez addressed Council stating they have created MUDs in the past, and more are coming. It's time to put the vision / policy into writing which will set a path for more consistency and uniformity. Dottie Palumbo with the Bojorquez Law firm will also be working with Council to discuss and create a policy.

### DISCUSS AND CONSIDER POLICY FOR DEVELOPMENT AGREEMENTS.

Lacie Hale stated the draft policy is in Council's packets. She detailed the steps and outline of the policy. Alan Bojorquez stated there would be a different type of Development Agreement for in-city vs out-of-city limits. A workshop will be planned to review development agreements and this policy more thoroughly.

### DISCUSS AND CONSIDER FISCAL YEAR 2021-2022 BUDGET FOR WATER, WASTEWATER, AND STREETS AND MAINTENANCE.

Jay Holmes, Public Works Manager addressed Council and provided a presentation, attached. There was discussion of the city's water system, sewer, and wastewater systems. There are over 8,900 customers. There are 7 city-owned lift stations and 18 MUD-owned lift stations. Mr. Holmes is requesting two additional wastewater operators in the budget.

City Council was reconvened to Regular Session at 9:28 PM for deliberation of the following items pursuant to Texas Government Code Section 551.071 (Consultation with Attorney), Section 551.072(Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.087 (Development).

#### Section 551.074 Personnel Matters

- Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary

**On motion by Kathy Canady and second by Chris Pezold, Council approved a pay raise for the City Secretary to \$83,000 effective next pay period.**

Tony DeYoung expressed his appreciation to the City Secretary.

Motion passed on vote of 5 ayes, 0 nays, and 0 abstentions.

**ADJOURNMENT**


On motion by Kathy Canady and second by Crystal Mancilla, Council was adjourned at 9:32 PM PM.

**Motion passed on vote of 5 ayes, 0 nays, and 0 abstentions.**

PASSED AND APPROVED by the City Council of the City of Liberty Hill, Texas on Wednesday, August 25, 2021, on vote of 4 ayes, 0 nays, and 0 abstentions.



[seal]

  
Liz Branigan, Mayor

  
Nancy Sawyer, City Secretary