



LIBERTY HILL

F R E E D O M T O G R O W

CITY COUNCIL WORKSHOP MINUTES

MONDAY – JANUARY 25, 2021 – 5:30 PM

Location: Liberty Hill Municipal Court

2801 Ranch Road 1869 - Liberty Hill, TX 78642

Liz Branigan

Liz Rundzieher

Tony DeYoung

Kathy Canady

Steve McIntosh

Gram Lankford

CALL TO ORDER

The meeting was called to order at 5:31 PM at 2801 Ranch Road 1869/ in Liberty Hill, Texas.

COUNCIL MEMBERS PRESENT:

Liz Branigan, Liz Rundzieher, Tony DeYoung, Kathy Canady, Gram Lankford

REGULAR AGENDA

Discussion and deliberation regarding the corporate structure and management hierarchy of the City of Liberty Hill.

City Administrator, Lacie Hale, addressed the Council stating that Council asked for this workshop to clarify confusion that has occurred regarding to whom city staff reports. City Attorney Tad Cleaves explained that not everyone reports to the City Administrator for daily tasks, even if they are a municipal officer. Rather, he stated that there are different departments with heads, and they handle the day-to-day in their own departments. Council asked what was required by state law in regards to hierarchy, and Mr. Cleaves informed that outside of hiring and firing of municipal officers, there is not much mandated strictly by law. Council agreed that a hierarchy needs to be established in writing. They liked the structure of the hierarchy chart from 2019 provided by Ms. Hale, and tasked her and Mr. Cleaves to amend it for current use. Council members asked that in the reformation, the chart include vacancies for what is needed, and is regularly amended as vacancies are filled or occur. Mr. Cleaves went on to ask Council when they wanted to be included in decisions being made by staff, and what a staff member should do if a Council member is participating in a task that should remain a staff concern. Council agreed that if a Council member is overreaching, staff should speak directly with that Council member. If the Council member does not take a step back, staff should then bring the concern to the full Council. Council then discussed the benefits and downfalls of sub-committees, and with input from Ms. Hale on the helpfulness of the recent sub-committee to aid in the development of the Youth League contracts, determined that continuing to make sub-committees when appropriate agenda items occur would be beneficial. Council

member Liz Rundzieher asked when a revised heirarchy might be completed, and Mr. Cleaves and Ms. Hale said they would aim to bring it to Council at the February 8th meeting.

No action was taken.

ADJOURNMENT

OUTCOME: On motion by Kathy Canady and second by Tony DeYoung, the Liberty Hill City Council Workshop was adjourned at 6:04PM

Motion passed on vote of 4 ayes, 0 nays, and 0 abstentions.

PASSED AND APPROVED on February 8, 2021 by the Liberty Hill City Council on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.



[seal]


Liz Branigan
Mayor


Nancy Sawyer
City Secretary