



**PARKS & RECREATION BOARD OF DIRECTORS MEETING
THURSDAY - JUNE 17, 2021 - 6:00 PM
AGENDA**

**Council Chambers at Municipal Court
2801 Ranch Road 1869, Liberty Hill, Texas**

VACANT POSITION Jr. (Mosby) Hamilton Mary Lyn Jones	Kathy Canady Jennifer Ivicic
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1) CALL TO ORDER

a) Establish Quorum

b) Invocation

c) Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

d) Texas Pledge

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) PUBLIC COMMENTS

The Liberty Hill Parks & Recreation Board of Directors accepts public comments regarding the Agenda of regular meetings and Public Hearings of the Parks & Recreation Board. Individuals wishing to speak must complete a Public Comment Form and present the completed form to the City Secretary prior to the start of the meeting.

You may also submit comments to nsawyer@libertyhilltx.gov before 3:00 PM the day of the meeting to be read by the City Secretary.

3) PRESENTATION

a) Jake Thomas to present regarding Youth Baseball.

4) REGULAR AGENDA

- a) Discuss and consider approval of minutes of March 18, 2021 Parks and Recreation Board meeting.
- b) Discuss and consider approval of minutes of May 20, 2021 Parks and Recreation Board meeting.
- c) Review of budget for the Parks and Recreation Board.
- d) Discuss and consider recommendation to Council for playscape for Central Park.
- e) Discussion and clarification of items to purchase, and possible re-directing of Harmony Park equipment to a different park than previously specified.
- f) Discuss and consider putting memory benches in City Park.

5) NEXT MEETING

6) ADJOURNMENT

City Council reserves the right to adjourn into Executive Session at any time during the course of the meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Development). In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting. Contact the City Secretary at 512-778-5449 –Extension 112.

POSTING CERTIFICATION: I, NANCY SAWYER – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXAS was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website (www.libertyhilltx.gov) on the _____ day of _____, 2021 at _____. Nancy Sawyer – City Secretary.

REMOVAL CERTIFICATION: I, NANCY SAWYER – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2021 at _____. INITIALS_____



**PARKS & RECREATION PARKS &
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MEETING

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2801 Ranch Road 1869 - Liberty Hill

AGENDA ITEM 3.a

Jake Thomas to present regarding Youth Baseball.



**PARKS & RECREATION PARKS &
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MEETING

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2801 Ranch Road 1869 - Liberty Hill

AGENDA ITEM 4.a

Discuss and consider approval of minutes of March 18, 2021 Parks and Recreation Board meeting.



PARKS & RECREATION BOARD OF DIRECTORS MEETING
THURSDAY - MARCH 18, 2021 - 6:00 PM
AGENDA
Council Chambers at Municipal Court
2801 Ranch Road 1869, Liberty Hill, Texas

Kathy Canady VACANT POSITION Mary Lyn Jones	Jr. (Mosby) Hamilton Jennifer Ivicic
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The meeting was called to order by Mary Lyn Jones, Chair.
In attendance were Mary Lyn Jones, Kathy Canady, and Jr. (Mosby) Hamilton.

REGULAR AGENDA

Discuss and consider approval of Parks and Recreation Board of Directors Minutes of December 17, 2020.

On motion by Kathy Canady and second by Jr. Hamilton, the Board approved the minutes.
Motion passed on vote of 3 ayes, 0 nays, and 0 abstentions.

Update from Lacie Hale, City Administrator, regarding Youth League contracts.

Ms. Hale stated the soccer agreement was approved and executed. The maintenance contract will be with North by Northwest. The football agreement is still pending. They are working to address this. Maintenance for football will also be through North by Northwest.

Update from Lacie Hale, City Administrator regarding approved Swim Center design.

Ms. Hale stated this design had been approved by Council. The hope is to go out to bid in May or June.

Update from Lacie Hale, City Administrator regarding 17-acre development with proposed park and trail.

Ms. Hale stated the plan is still to execute this park and trail. Staff is working on a concept plan.

Update from Lacie Hale, City Administrator regarding trail at City Park.

Ms. Hale stated she met with the Master Garden Club and they would love to assist with landscaping. Ms. Hale said irrigation could possibly be handled inhouse.

Discuss and consider action to recommend construction of a harmony park to City Council.

Ms. Jones stated the board would like to put some equipment in Central Park. Discussion was held on

type of equipment wanted and costs and process for procurement.

Update and discussion of City Park landscaping.
Ms. Jones stated this had already been covered.

ADJOURNMENT

On motion by Kathy Canady and second by Jr. Hamilton, the meeting was adjourned at 6:47 PM.
Motion passed on vote of 3 ayes, 0 nays, and 0 abstentions.

PASSED AND APPROVED ON THE 17th of June 2021 by vote of ____ ayes, ____ nays, and ____ abstentions
by the Parks and Recreation Board.

Nancy Sawyer
City Secretary



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AGENDA ITEM 4.b

Discuss and consider approval of minutes of May 20, 2021 Parks and Recreation Board meeting.



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AGENDA ITEM 4.c

Review of budget for the Parks and Recreation Board.

As of 5/31/2021

PARKS	BUDGETED	SPENT	FUNDING SOURCE:
Contractual Services	\$ 15,000.00	\$ -	General Fund
Events	\$ 200,000.00	\$ 102,248.07	General Fund
Janitorial Service	\$ 10,000.00	\$ 105.00	General Fund
That's My Brick	\$ 1,000.00	\$ 685.81	Neutral (Self-Funding program)
Utilities	\$ 19,000.00	\$ 3,508.51	Parks Revenue
Insurance	\$ 3,500.00	\$ -	Parks Revenue
Software/Maint	\$ 5,000.00	\$ 2,310.97	Parks Revenue
IT Hardware	\$ 5,000.00	\$ 117.98	Parks Revenue
Janitorial Supplies	\$ 2,000.00	\$ -	Parks Revenue
Small Tools/Supplies	\$ 2,000.00	\$ 862.73	Parks Revenue
City Park Board Amenities	\$ 50,000.00	\$ 30.00	Parks Revenue
Building & Parks Maintenance	\$ 35,000.00	\$ 44,269.55	Parks Revenue
Landscape & Grounds Maintenance	\$ -	\$ 7,014.42	Parks Revenue
Capital Project (SUP)	\$ -	\$ 168,965.22	Special Dev Revenue
	<u>\$ 347,500.00</u>	<u>\$ 330,118.26</u>	

	PROJECTED	ACTUAL	
Parks Revenue	\$ 170,000.00	\$ (28,416.00)	
General Fund		\$ (102,248.07)	up to \$200k
Special Dev Revenue		\$ (168,965.22)	up to \$250k
Neutral	\$ 1,000.00	\$ (645.00)	
	<u>\$ 171,000.00</u>		

	Projected	Actual as of 5/31/2021
Parks Revenue	\$ 170,000.00	\$ 28,416.00
Parks Expenditures	\$ 146,500.00	\$ 58,219.16



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AGENDA ITEM 4.d

Discuss and consider recommendation to Council for playscape for Central Park.

