



CITY COUNCIL REGULAR MEETING MINUTES

TUESDAY – OCTOBER 9, 2018 – 6:30 PM

2801 Ranch Road 1869 - Liberty Hill, Texas

CALL TO ORDER

The Regular Meeting of the City Council of Liberty Hill was called to order by Mayor Rick Hall on Tuesday – October 9, 2018 at 6:30 PM in Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas. Invocation was given by Wendell McLeod, followed by reciting the Pledge of Allegiance and Texas Pledge.

Council Members Present: Mayor Rick Hall; Mayor Pro Tem Liz Rundzieher; Liz Branigan; Wendell McLeod; Troy Whitehead; and Ron Rhea (100%). **Staff & Guests Present:** Dottie Palumbo; Greg Boatright; Sally McFeron; Wayne Bonnet; Lance Dean; Robert Fox; Nancy Sawyer; Curtis Steger; and Barbara Zwernemann.

RECOGNITION

Mayor Rick Hall presented a Mayoral Proclamation decreeing October 2018 as Breast Cancer Awareness Month in Liberty Hill.

REPORTS TO CITY COUNCIL

DEPARTMENT OF PUBLIC WORKS

Wayne Bonnet – Director of Public Works provided a handout to Council of current activities.

- One-way street implementation begins October 15th
- Drainage issues on Forrest Street are being reviewed
- Police Department parking lot bids will be back October 16th
- Van Alley work is ongoing, although slowed down due to rain
- October 2015 average wastewater flow - 175,000 gallons/day; October 2018 average wastewater flow - 736,000 gallons/day
- Public Works is addressing issues at the wastewater treatment plant; screen has been repaired; working on the membranes

CITY ADMINISTRATOR

Greg Boatright – City Administrator provided an overview.

- Michel Sorrell – Finance Director submitted her resignation due to health reasons as of Friday, October 5th; staff is actively searching and reviewing resumes.
- Dottie Palumbo – City Attorney mailed the latest version of the Stonewall annexation agreement; waiting for response from Lyon Homes.
- A new development agreement will be presented to Council for Sunset Ridge.
 - Adjacent to Santa Rita West
 - 800 acres

- Developer is a group out of Chicago – four meetings so far
- \$9 million to City
- Considering all-inclusive fee on per lot cost
- Would like to get agreement signed and use a major portion of the proceeds to offset cost of plant expansion.

City Administrator is excited about development in the community – around 800-1,000 new “rooftops” coming into the city and ETJ per year now. Long Run will be an important part of the overall transportation plan for Stonewall and will help the traveling public. Expansion of 183-A in 2019 expands the transportation options for Liberty Hill.

CONSENT AGENDA

On motion by Ron Rhea and second by Troy Whitehead, minutes of the City Council regular meeting held Monday – September 24, 2018 were approved. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

REGULAR AGENDA

Discuss and Consider a recommendation to City Council from Liberty Hill Economic Development Corporation Board to reappoint Directors; providing for two-year terms each beginning 9/30/2018 and ending 10/1/2020. Lance Dean – Executive Director of the Liberty Hill Economic Development Corporation stated Bill Chapman, John Johnston, and Jack Harkrider would like to continue to serve on the Board. **Outcome:** On motion by Liz Rundzieher and second by Troy Whitehead, Council approved the recommendation from LHEDC Board of Directors to reappoint Bill Chapman, John Johnston, and Jack Harkrider; providing for two-year terms each beginning 9/30/2018 and ending 10/1/2020. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider a recommendation to City Council from Liberty Hill Economic Development Corporation Board to appoint Michael Jackson to replace John Clark whose term was 10/1/2017 to 9/30/2018; providing for consideration of one-year term beginning 10/1/2018 and ending 9/30/2019. Lance Dean – Executive Director for LHEDC stated John Clark moved outside the school district. Jamie Etkorn, Johnny Johnston, and Bill Chapman were the committee who vetted applicants and recommend appointment of Michael Jackson. **Outcome:** On motion by Liz Rundzieher and second by Troy Whitehead, Council approved the recommendation from LHEDC to appoint Michael Jackson to replace John Clark; providing for one-year term beginning 10/2018 and ending 9/30/2019. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider a recommendation to City Council from the Liberty Hill Economic Development Corporation Board for appointment of Officers; providing for consideration of one-year term each, beginning 10/1/2018 and ending 9/30/2019 for Board President – Bill Chapman, Board Vice President – Johnny Johnston, and Board Secretary – Chad Pirtle. On discussion, Liz Rundzieher – Council member asked why a Board Secretary was needed. The City attorney stated that the Bylaws state that there must be one. **Outcome:** On motion by Wendell McLeod and second by Liz Rundzieher, City Council approved the appointment of officers; providing for one-year term each, beginning 10/1/2018 and ending 9/30/2019 for Board President – Bill Chapman; Board Vice President – John Johnston; and Board Secretary – Chad Pirtle. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider a recommendation to City Council from the LHEDC Board to approve Sign Matching Grant Application submitted by “Gintzler International”. Lance Dean – Executive Director of LHEDC reported Gintzler’s location is on the west side of Hwy 183, just north of County Road 258. The sign is metal with automotive paint with stone work / landscaping below. Greg Boatright – City Administrator suggested he

caution Gintzler to confirm the sign won't be affected when Toll Road 183-A construction begins in 2019. Liz Branigan – Council member voiced concern that the stone base of the sign might be too close to the right-of-way which might present a hazard in bad weather. The sign meets all City requirements. **Outcome:** On motion by Liz Rundzieher and second by Troy Whitehead, Council approved the Sign Matching Grant Application submitted by Gintzler International. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider an Ordinance of the City Council of Liberty Hill establishing an Ethics Code for City Officials in the City of Liberty Hill. Dottie Palumbo – City Attorney explained to Council this document effectively converts the Ethics Code into Ordinance form. It includes a definition for “Legislative Process”, adds Rules of Conduct, as well as remedies for violations. Ron Rhea – Council member pointed out a typographical error in spelling which will be corrected. Mr. Rhea stated this holds Council and the City accountable and is long overdue. It reflects willingness to uphold integrity to the citizens, and offers compliance enforcement. On discussion, it was voiced that the Ordinance required amending. **Outcome:** On motion by Liz Rundzieher and second by Liz Branigan, Council voted to table the adoption of the ordinance pending revisions and additions to be provided by City Attorney. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider Approval of the City Administrator’s Employment Contract. Dottie Palumbo – City Attorney brought the final agreement to Council. The previous contracts all provided for three years with one-year renewals. Ms. Palumbo wanted to make sure Council really wants a one-year contract as approved at the last Council meeting. Greg Boatright – City Administrator asked for clarification that the contract include the car allowance of \$500.00 and a city-issued phone. **Outcome:** Liz Rundzieher made a motion to approve the contract for a one-year contract, a \$500.00 car allowance, and issuance of a City-provided phone. Wendell McLeod seconded the motion. Greg Boatright stated he would not accept a contract for one year only. Ron Rhea – Council member asked if the Council were really voting on a one-year contract. Liz Rundzieher stated she would amend her motion. Dottie Palumbo stated Council reviews the contract annually but the contract itself is for three years with the right to terminate. Mayor Hall requested an amended three-year contract be provided to sign. Liz Rundzieher rescinded her previous motion with a motion to table until October 22nd so the City attorney can adjust the contract to three years. Wendell McLeod seconded that motion. **Motion to table passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider proposed Community Fall Clean-Up Days to be scheduled as follows. Liz Rundzieher – Council member stated the drop off will be 3414 Ranch Road 1869 on Saturday – October 27, from 8:00 AM – 2:30 PM; Curbside pick up is Friday – October 26, from 8:00 AM to 3:30 PM. Wendell asked that a metal disposal option be added. **Outcome:** On motion by Liz Rundzieher and second by Troy Whitehead, Council approved the addition of a metal recycle box for Fall 2018 Community Clean Up Days. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider a Resolution by the City Council of the City of Liberty Hill, Texas, providing for a Safe Workplace and Harassment-Free Workplace Environment; providing for an organizational-wide policy. Dottie Palumbo – City Attorney presented stating the City is a political subdivision of the State. There has been an incident and there has been an apology. This resolution asks that in any future incidents, the offender is to offer a public apology and offer assurance that these incidents will not happen again. **Outcome:** On motion by Troy Whitehead and second by Liz Rundzieher, Council approved Resolution 19-R-107 by the City Council of the City of Liberty Hill, Texas, providing for a Safe Workplace and Harassment-Free Workplace Environment; providing for an organizational-wide policy. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider Action on Steger & Bizzell Task Order #SB 018-051 to design and construct pedestrian facilities in the downtown area. Curtis Steger – Steger & Bizzell stated this project has been funded by

Williamson County CDBG and is Phase 2 of the project. This Task Order is for engineering and Surveying services to construct approximately 2,700 feet of sidewalks on Myrtle, Hickman, Grange, Barton, and Monroe. **Outcome:** On motion by Ron Rhea and second by Troy Whitehead, Council approved Steger & Bizzell Task Order #SB 018-051 to design and construct pedestrian facilities in the downtown area. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider Action Regarding Budget Amendment #3 for the City of Liberty Hill for Fiscal Year 2017-2018. Greg Boatright – City Administrator explained this budget amendment is part of closing out the books for fiscal year 2017-2018. Good news is the City is in the black and looking at increased revenues. The City will have additional expenses in capital improvements for issuing contracts and building construction. The City will come back to Council mid-year with an updated budget for construction costs, time frames, etc. Wendell McLeod – Council Member questioned the \$3,000,000 increase in Capital Improvements to which Mr. Boatright replied this is the bond issuance fund amount. **Outcome:** On motion by Liz Branigan and second by Ron Rhea, Council approved Ordinance 18-O-106 - Budget Amendment #3 for Fiscal Year 2017-2018. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Take Action on an Interlocal Agreement between Williamson County and the City of Liberty Hill, Texas regarding the design and construction of the SH 29 / CR 200 Intersection. Sally McFeron – Director of Planning explained this Agreement is for the budgeted \$100,000 partnership for CR 200. This outlines the City providing the \$100,000 and has already been approved with funds allocated. **Outcome:** On motion by Liz Rundzieher and second by Liz Branigan, Council approved an Interlocal Agreement between Williamson County and the City of Liberty Hill, Texas regarding the design and construction of the SH 29 / CR 200 Intersection. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Take Action on a Site Development / Stormwater Permit for the Highland 183 Retail Development located at 1633 US-183 in the City Limits of Liberty Hill, Texas. Sally McFeron – Director of Planning presented stating this will be located at the LCRA Boulevard intersection on the north corner. This is the first of two phases of the construction contract which includes 10,560 square feet of retail space with access on LCRA Boulevard. This meets all codes and regulations. There will be a climate-controlled two-story storage unit in the back. **Outcome:** On motion by Troy Whitehead and second by Ron Rhea, Council approved the Site Development / Stormwater Permit for the Highland 183 Retail Development located at 1633 US-183 in the City Limits of Liberty Hill, Texas. **Motion passed on vote of 5 AYES, 0 NAYS, and 0 ABSTENTIONS.**

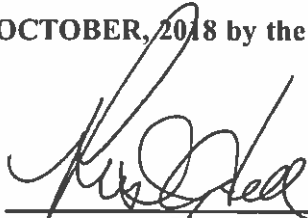
CITY COUNCIL UPDATES

Ron Rhea – Council member provided an update on the SRO program. Chad Pirtle stated by email that Liberty Hill ISD is not interested at this time in partnering with City Council on an SRO program. LHISD is interested, rather, in setting up its own SRO program. Mr. Rhea's opinion is that City Council should not pursue this further. He stated this has been a waste of Council's time initiated by going outside the legislative process and that, hopefully, a lesson has been learned.

ADJOURNMENT

On motion by Liz Rundzieher and second by Ron Rhea, the meeting was adjourned at 7:25 PM. **Outcome:** **Motion passed on vote of 5 AYES; 0 NAYS; and 0 ABSTENTIONS.**

PASSED & APPROVED on the 22nd day of OCTOBER, 2018 by the City Council of Liberty Hill on vote of
__ AYES; __ NAYS; __ ABSTENTIONS.



MAYOR

CITY SECRETARY