



LIBERTY HILL

FREEDOM TO GROW

LHEDC BOARD OF DIRECTORS' REGULAR MEETING MINUTES THURSDAY – OCTOBER 11, 2018 – 5:00 PM Council Chambers - 2801 Ranch Road 1869

CALL TO ORDER

Liberty Hill Economic Development Corporation Board of Directors' meeting was called to order at 5:00 PM by Bill Chapman - President. Invocation was given by Johnny Johnston followed by reciting the Pledge of Allegiance and Texas Pledge. **Members Present:** Bill Chapman; Johnny Johnston; Eric Bailey; Chad Pirtle; Jamie Etzkorn; and Jack Harkrider. Quorum was met. **Staff Present:** Lance Dean; Barbara Zwernemann; and Michel Sorrell.

REGULAR AGENDA

Discuss and Consider Action on approving minutes of the Liberty Hill Economic Development Corporation (LHEDC) Board meetings held as follows:

- On motion by Johnny Johnston and second by Eric Bailey, LHEDC minutes of August 9, 2018 were approved. **Outcome:** Motion passed on vote 6 AYES, 0 NAYS, AND 0 ABSTENTIONS.
- On motion by Jack Harkrider and second by Johnny Johnston, LHEDC minutes of August 22, 2018 were approved. **Outcome:** Motion passed on vote of 6 AYES, 0 NAYS, AND 0 ABSTENTIONS.

Discuss and Consider Action on expiring terms of three LHEDC Board members as shown below; providing for consideration of two-year terms each beginning 9/30/2018 and ending 10/1/2020 (current terms shown below). Outcome: On motion by Eric Bailey and second by Jamie Etzkorn, the LHEDC Board approved and is making recommendation to City Council for two-year terms beginning 9/30/2018 and ending 10/1/2020 for each of the following current board members: Bill Chapman, John Johnston, and Jack Harkrider. **Motion passed on vote of 6 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider Action to fill a vacancy on the Liberty Hill Economic Development Corporation Board; providing for consideration of replacement for John Clark (term was 10/1/2017 to 9/30/2019) with recommendation to City Council for approval; providing for consideration of one-year term beginning 10/1/2018 and ending 9/30/2019. Outcome: On motion by John Johnston and second by Eric Bailey, the LHEDC Board approved and is making recommendation to City Council for Michael Jackson replace John Clark for the remainder of the term ending 9/30/2019. **Motion passed on vote of 6 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider Action on election of Officers as follows for the LHEDC Board with recommendation to City Council; providing for consideration of one-year term each beginning

10/1/2018 and ending 9/30/2019 for Board President, Board Vice President, and Board Secretary.

Outcome: On motion by Eric Bailey and second by Jack Harkrider, LHEDC Board approved and is making recommendation to Council for the following Officers: Bill Chapman - President; John Johnston - Vice President; and Chad Pirtle - Board Secretary, providing for one-year term each beginning 10/1/2018 and ending 9/30/2019. **Motion passed on vote of 6 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider Action regarding an LHEDC Sign Matching Grant Application submitted by “Gintzler International”. **Outcome:** On motion by John Johnston and second by Jack Harkrider, the LHEDC Board approved and is making recommendation to Council for approval of the Gintzler International Sign as detailed in the attached Matching Grant Application. **Motion passed on vote of 6 AYES, 0 NAYS, and 0 ABSTENTIONS.**

Discuss and Consider the LHEDC Monthly Financials for the period ending August 31, 2018.

Outcome: Michel Sorrell - Finance Director reported there are another two payroll periods and grant funds awarded will be part of the past fiscal year. The City paid \$4,500 for a sales tax audit which produced \$65,000 in sales tax repayment for the previous two years from cable / telecom vendors. The City may pursue the previous two years of sales tax payments. Discussion was held on identifying added sales tax. Barbara Zwernemann – City Secretary explained there are fees which are hidden; the company auditing franchise fees can identify these hidden fees. Ms. Sorrell concluded by stating she is leaving the City’s employ. The Board expressed their appreciation the work she has provided.

EDC ACTIVITY UPDATE

Lance Dean – LHEDC Executive Director presented.

- Attended Retail Live end of August and made good contacts, of which one deal might be made.
- Attended ULI Regional Growth Council on September 13th and will attend the next meeting October 25th.
- Attended NAI Global Conference last week downtown. Williamson County and Austin Chamber of Commerce were sponsors. He worked the booth and attended sessions.
- Gave a presentation at Liberty Hill Chamber of Commerce Lunch ‘n’ Learn.
- Will be attending TML Conference October 10-12th.
- MOJO Coffee had soft opening.
- The Water Tower Retail Center broke ground. The center is 21,000 square feet of retail space.
- EDC has 22 active leads; 2 near completion; 7 progressing; and 13 in early stages of development.
- Freich Design is looking at initiative branding for the City.
- Trades program for the high school has begun plumbing and HVAC classes.
- Met with Wayne Bonnet – Director of Public Works regarding purple pipes and re-use water.
- Working to expand city-wide façade and grant program.
- Taking pictures of current projects (Forrest St. Building, Fowler House, and the Courthouse) and sending to Melissa Day for the soon-to-be active Facebook page for the City.
- Met with Leander Fire Chief and Jarred Thomas – Director of Williamson County Office of Emergency Management about developing Economic Resiliency program in Liberty Hill.
- QuikTrip **QT** is still a viable development but would like a stop light at the intersection.

OTHER BUSINESS

- 2018 Sculpture Festival Saturday – October 13th. The festival is from 12:00 PM to 4:00 PM at Foundation Park and 6:00 PM to 8:00 PM downtown.
- The next regular meeting will be Thursday – November 8, 2018 - 5:00 PM.

ADJOURNMENT

On motion by Johnny Johnston and second by Jamie Etzkorn, the meeting was adjourned at 5:38 PM.

OUTCOME: Motion passed on vote of 6 AYES; 0 NAYS; 0 ABSTENTIONS.

/s/ Barbara Zwernemann

BARBARA ZWERNEMANN

City Secretary

City of Liberty Hill