



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 78642
Phone: (512) 778-5449 Fax: (512) 778-5418

PLANNING & ZONING COMMISSION SPECIAL MEETING MINUTES

TUESDAY - JUNE 19, 2018 - 12 NOON
City Council Chambers - 2801 Ranch Road 1869

CALL TO ORDER

The regular meeting of the Planning & Zoning Commission of Liberty Hill was called to order by Chris Pezold – Chair at 12 Noon on Monday – June 19, 2018 in Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas. Invocation was given by Wes Griffin followed by reciting of the Pledge of Allegiance and Texas Pledge. Council Members Present: Chris Pezold, Wes Griffin, Cheryl New, and Brian Williams. Staff & Guests Present: Sally McFeron; Barbara Zwernemann.

PUBLIC HEARING

Chris Pezold opened the Public Hearing at 12:03 PM, stating that NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS that **the Liberty Hill City Council and the Liberty Hill Planning and Zoning Commission will conduct Public Hearings on Tuesday, June 19, 2018, at 12 noon and Monday, June 25, 2018 at 6:30 PM, respectively, to consider amendments to Appendix A – Unified Development Code of the Code of Ordinances of the City of Liberty Hill, Texas. The proposed amendments are on file in the City Secretary’s office at City Hall located at 926 Loop 332 – Liberty Hill, Texas.**

PUBLIC COMMENTS

Planning & Zoning Commission welcomes public comments regarding the agenda of regular meetings; any individual wishing to speak should submit a Public Comment form. **OUTCOME:** *No comments*

The Public Hearing was closed at 12:05 PM.

REGULAR AGENDA

Discussed and considered recommendation on Ordinance No. _____ of the City of Liberty Hill, Texas, approving the Amendment to §6 Unified Development Code of the City of Liberty Hill Code of Ordinances, Amending Table 6-2: Permitted Signs by Zoning District, adding Kiosk signs, authorizing kiosk signs in all use districts without a permit, adding language for kiosk signs under §6.12.05 of the UDC for restrictions and requirements.

Recommendation: Sally McFeron – Director of Planning presented the introduction of kiosk signs to the City of Liberty Hill which should serve to clean up bandit and current builder directional signs. Builders would pay a monthly fee for their information being displayed on the kiosk signs. The Director of Planning stated that eventually, the City will have signs directing traffic to City offices, parks, etc. This Ordinance modifies the UDC to allow for kiosk signs within the City. There are certain sign types that are exempt including real estate “bandit” signs on Fridays, Saturdays, and Sundays only. Ms. McFeron recommended that “bandit” signs become non-exempt with the introduction of the kiosk signs. There was discussion among the Commission members which culminated in a decision to have “bandit” signs remain on the exempt signs list.

There was additional discussion about the fining and enforcement mechanism for bandit signs that remain past the Friday, Saturday, Sunday exemption period. Ms. McFeron stated that although there are fines and enforcement mechanisms in place, the City currently lacks the resources to enforce beyond attempted removal of those signs and phone calls to the builders. In addition, the UDC does not regulate the ETJ of the City of Liberty Hill. **Outcome:** On motion by West Griffin and second by Cheryl New, the recommendation on Ordinance No. _____ of the City of Liberty Hill, Texas, approving the amendment to §6 Unified Development Code of the City of Liberty Hill Code of Ordinances, Amending Table 6-2: Permitted Signs by Zoning District, Adding Kiosk Signs, Authorizing Kiosk signs in all use districts without a permit, adding language for Kiosk signs under §6.12.05 of the UDC for restrictions and requirements, was approved as presented. Motion passed on vote of 4 AYES, 0 NAYS, 0 ABSTENTIONS.

ADJOURNMENT

On motion by Wes Griffin and second by Cheryl New, the meeting was adjourned at 12:26 PM.

The next meeting is scheduled for Tuesday, July 10, 2018.

/s/ Barbara Zwernemann
BARBARA ZWERNEMANN
CITY SECRETARY