



# The City of Liberty Hill

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## **PARKS & RECREATION BOARD OF DIRECTORS MINUTES**

**TUESDAY – APRIL 24, 2018 – 6:00 PM**  
**2801 Ranch Road 1869 – Liberty Hill, Texas**

### **CALL TO ORDER**

Mary Lynn Jones - Chair of the Parks & Recreation Board called the regular meeting to order at 6:05 PM on Tuesday – April 24, 2018 at 2801 Ranch Road 1869 in Liberty Hill, Texas. The invocation was given followed by reciting the Pledge of Allegiance and Texas Pledge. **Board Members Present:** Mary Lynn Jones, Mike Wilson, Janet Oliver, Jamey Harrison, and Liz Branigan; quorum was met with 100% of the Board in attendance. **Staff & Guests Present:** Greg Boatright, Michel Sorrell and Barbara Zwernemann.

### **CONSENT AGENDA**

**Discuss and take action on the minutes of the Parks & Recreation Board meeting held Tuesday – March 20, 2018. OUTCOME:** On motion by Mike Wilson and second by Janet Oliver, the minutes of the Regular Parks and Recreation meeting held Tuesday, March 20, 2018, were approved as amended. **Motion passed on vote of 5 AYES; 0 NAYES; 0 ABSTENTIONS.**

### **REGULAR AGENDA**

**Discuss the Master Trails Plan for the City of Liberty Hill; presentation to the Parks & Recreation Board. OUTCOME:** Cim Howell - Diversified Planning & Development (DPD) provided an overview to the Board.

- Trails Master Plan will be presented to City Council on May 14<sup>th</sup> for approval.
  - ❖ DPD is working to establish a Regional Trails System.
  - ❖ Mayor Fuller will meet with the Georgetown Mayor next week to discuss the Trail Plan Phase II. This will be incorporated into the Master Trails Plan.
- DPD met yesterday with Williamson County engineering consultant, HNTB, addressing drainage on County Road 200 which will eventually be a seven-lane road.
- Mary Lyn Jones met with Commissioner Long. Commissioner Long agreed to designate funds for drainage needs as it relates to City Park.
- DPD discussed box culverts for the Park with the County; WilCo may be willing to cost share on funding of the culverts or provide smaller culverts than originally requested.
- Splashpad with updated façade materials was approved by Council last night on April 24<sup>th</sup>.
- Wetzel Park, packaged with Police parking lot, was approved to go to bid by Council on April 24<sup>th</sup>.
- TxDOT documents have been finalized for the Shared Use Path (SUP). DPD is ready to move forward with design.
  - SUP, CR 332, and the Roundabout are tied to the trails.
  - TPWD grant request was submitted to TxDOT for \$200,000; still awaiting response.

- Request for Qualifications was issued for the Stubblefield Extension; recommendation will be made to City Council next month.
- Roundabout - in preliminary design phase.
- Documents are in place for the Hwy 1869/Hwy 29 project.
- City Council approved final design of the Fowler Building and Forrest Street projects.
- The meeting in Dallas with the Financial Advisor was postponed.

**Discuss and Consider action on sponsoring “2018 Liberty Hill Summer Movie Series”, four Saturday night movies (one movie per month on May 26<sup>th</sup> – June 16<sup>th</sup> – July 21<sup>st</sup> – August 18<sup>th</sup>); providing for request for Parks & Recreation to sponsor at \$2,500.00 with free parking and movies. OUTCOME: Barbara Zwernemann – City Secretary updated the Parks & Recreation Board on the proposed plan for the 2018 Liberty Hill Summer Movie Series; it is estimated 800 people can view the movie projector easily in City Park. Design boards for upcoming projects will be displayed. Parking will be available onsite for this event; for additional movies offsite parking with shuttle transport may be considered. On motion by Jamey Harrison and second by Liz Branigan, motion to sponsor \$2,500.000 in support of the 2018 Liberty Hill Summer Movie Series was approved. **Motion passed on vote of 5 AYES; 0 NAYS; AND 0 ABSTENTIONS.****

**Discuss and Consider partial sponsorship of \$500.00 for snacks & take-home LEGOS) for two summer events: “2018 LEGOS Summer Camps with Liberty Hill Parks & Recreation”. OUTCOME: On motion by Mike Wilson and second by Liz Branigan, motion for sponsorship of \$500.00 for the 2018 LEGOS Summer Camps with Liberty Hill Parks & Recreation was approved. **Motion passed on vote of 5 AYES; 0 NAYS; AND 0 ABSTENTIONS.****

**Discuss and Consider the Parks & Recreation financials for the period ending March 31, 2018. OUTCOME: Michel Sorrell – Finance Director presented financials for the period ending March 31, 2018. The Finance Director stated the Parks & Recreation Board is 50% through the current fiscal year. Sales tax revenue is 22% higher than the same period last year. Property tax is 24% higher for the same reporting period in 2017. Building permits are up 32% as compared to last year. Streets, EDC, and Wastewater are up 24%, 23%, and 33%, respectively. Sewer and Water are down 28% and 18%, respectively. Additionally, City Staff will visit with the Financial Advisor regarding options for funding and debt service of City projects while keeping the tax rate intact.**

## **UPDATES**

**Name change of Land Depository Board to “San Gabriel River Basin Parks (SGRBP) Board”; approval of SGRBP By-Laws; establishing a bank account at Classic Bank in the name of “San Gabriel River Basin Parks Board”; and, transfer / deposit of funds in the amount of \$10,000. OUTCOME: Greg Boatright – City Administrator updated the Board on current projects.**

The City Administrator reported that when Larkspur was being developed, rather than paying 8% of to the parkland-in-lieu-of, the developer dedicated 53 acres on the San Gabriel River to Liberty Hill. The San Gabriel River Basin Parks Board (SGRBP) was created to collaborate with the Developer and MUD 32 to oversee development and maintenance of the park. The SGRBP will

have trails, picnic areas, and access to the San Gabriel River. The addition of this land almost triples the park system for the City of Liberty Hill.

The historic Fowler Building, idle since the mid-2000s, will be renovated for community use; community events pertaining to art will be held there; and Mel Fowler's artwork will be on display in the building. Veterans Park dedication was successful; downtown parking project commences April 30<sup>th</sup>; City Council approved the Wetzel Park splashpad project; and construction on the downtown roundabout project will begin in early 2019.

Bob Ragan was commissioned by the Council to create a statue for Veterans Park which will be unique. The project will be streamed online as the artist works on the stone; work should take about two to three months; then the statue will be transported to the Park for setting and finishing touches. The City Administrator added that this project will honor and show respect to those who have served in the Armed Forces.

At the April 24<sup>th</sup> Council meeting, it was mentioned that a skate park was requested by a community member at one time. It was suggested a skate park could possibly be incorporated wiTHIN the Dog Park project at Myrtle / Stubblefield. Central Park at Grange / Monroe will be a quiet / tranquil park with century oaks. The Board discussed the Wetzel Park groundbreaking scheduled for May 2<sup>nd</sup>.

**OTHER BUSINESS**

- a) **Spring Community Clean-Up Days to be scheduled as follows:**
  - Curbside Pick-Up Day ..... Friday-May 18<sup>th</sup> .....8 AM to 5 PM
  - Drop-Off Day..... Saturday-May 19<sup>th</sup> .....8 AM to 2 PM
- b) **Next Meeting: Tuesday – May 15<sup>th</sup> – 6:00 PM**

**ADJOURNMENT**

Mike Wilson made the motion to adjourn, second was given by Janet Oliver; the meeting was adjourned at 6:50 PM. OUTCOME: Motion passed on vote of 5 AYES, 0 NAYS, AND 0 ABSTENTIONS.

**PASSED & APPROVED on the 15<sup>th</sup> day of May, 2018 by the Parks & Recreation Board of Directors on vote of \_\_\_ AYES; \_\_\_ NAYS; \_\_\_ ABSTENTIONS.**

/s/ Janet Oliver  
**JANET OLIVER**  
**Parks and Recreation Secretary**

/s/ Barbara Zwernemann  
**BARBARA ZWERNEMANN**  
**City Secretary**