



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 78642
Phone: (512) 779-5449 Fax: (512) 779-5418

**LIBERTY HILL CITY COUNCIL AGENDA
REGULAR MEETING AGENDA
MONDAY – AUGUST 27, 2018 - 6:30 PM
Council Chambers - 2801 Ranch Road 1869**

Rick Hall – Mayor	Troy Whitehead - Council Member
Dr. Ron Rhea – Council Member	Liz Rundzieher – Mayor Pro Tem
Wendell McLeod – Council Member	Liz Branigan – Council Member

Notice is hereby given that a **REGULAR MEETING** of the City Council of Liberty Hill will be held **MONDAY – AUGUST 27, 2018 at 6:30 PM** in Council Chambers located at 2801 Ranch Road 1869 to consider items as follows. All items are subject to action.

1. CALL TO ORDER

a) Establish Quorum

b) Invocation

c) Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

d) Texas Pledge

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

e) Introductions

- Ashby Johnson – Executive Director of Capital Area Metropolitan Planning Organization (CAMPO)
- Charlie Crossfield – Attorney-at-Law and Principle at the Firm of Sheets & Crossfield, P.C.

2. PUBLIC HEARING

**NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR
CITY OF LIBERTY HILL**

A tax rate of \$0.548962 per \$100 valuation has been proposed by the Governing Body of the City of Liberty Hill. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two (2) public hearings be held by the Governing Body before adopting the proposed tax rate. The governing body of the City of Liberty Hill proposes to use revenue attributable to the tax rate increase for the purpose of financing tax notes for projects including transportation, drainage improvements, park and recreations improvements, and facility improvements.

PROPOSED TAX RATE	\$0.548962 per \$100
PRECEDING YEAR'S TAX RATE	\$0.500000 per \$100
EFFECTIVE TAX RATE	\$0.488934 per \$100

ROLLBACK TAX RATE

\$0.548962 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Liberty Hill from the same properties in both the 2017 tax year and the 2018 tax year. The rollback tax rate is the highest tax rate that City of Liberty Hill may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

Property Tax Amount = (Rate) x (Taxable Value of your Property) / 100

For assistance or detailed information about tax calculations, please contact:

**Larry Gaddes – WilCo Tax Assessor
Collector Tax Assessor-Collector
904 South Main Street
Phone: 512-943-1603
Email: proptax@wilco.org
Website: www.wilco.org**

You are urged to attend and express your views at the following public hearings on proposed tax rate:

First Hearing

Monday – 8/27/2018 - 6:30 PM

City Council Chambers - 2801 RR 1869 - Liberty Hill, TX 78642

Second Hearing

Tuesday – 9/4/2018 –6:30 PM

City Council Chambers - 2801 RR 1869 - Liberty Hill, TX 78642

3. PUBLIC HEARING

CITY OF LIBERTY HILL, TEXAS BUDGET HEARING NOTICE

The City of Liberty Hill, Texas, will hold Public Hearings on the following days, time and place for the purpose of receiving written or oral comments concerning the proposed Budget for Fiscal Year 2018 – 2019:

Public Hearing #1 held was conducted August 20, 2018

Public Hearing #2 to be held August 27, 2018

Time: 6:30 PM

**Place: City Council Chambers
2801 Ranch Road 1869
Liberty Hill, Texas 78642**

This budget will raise more total property taxes than last year’s budget by \$253,009 or 22.59% and of that amount \$123,634 is tax revenue to be raised from new property added to the tax roll this year. All interested citizens are encouraged to attend and/or submit written comments. A copy of the proposed budget in its entirety is available for public inspection during normal business hours in the office of the City Secretary - 926 Loop 332 - Liberty Hill, Texas and on the City’s web site at www.libertyhilltx.gov.

4. PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of regular Council meetings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting (prior to call to Order). Each citizen will be allowed a maximum of three (3) minutes. Collective public comment period will last no longer than a total of fifteen (15) minutes.

- a) Public Comments

5. REPORTS TO CITY COUNCIL

FINANCIAL REPORT

Michel Sorrell – Finance Director will present the City’s monthly financials for the period ending July 30, 2018 to include: Year-to-Date Balance Sheet; Budget and Revenue Report (Budget vs Actual); and, the Monthly Financial Analysis.

PROJECT STATUS UPDATE

DP&D will provide a project status update on park improvements; Trails Grant; Liberty Hill Regional Trail; Transportation Plan; Stubblefield lane Extension; 1869 / SH-29 turn lanes; Fowler House; downtown parking; and other projects presented by Pix Howell and Cim Howell.

ADMINISTRATOR’S REPORT

City Administrator – Greg Boatright will provide updates on miscellaneous activities to include, but not limited to: project overview, expenses and funding; progress on current and proposed subdivisions; generalized update on other activities and projects in the City of Liberty Hill.

6. CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:

- a) Discuss and Take Action on approving minutes of City Council meeting held Monday – August 20, 2018:
 - (1) Budget & Tax Rate Workshop – August 20th – 4:30 PM; and
 - (2) Regular Council Meeting – August 20th – 6:30 PM.

7. REGULAR AGENDA

- a) Discuss and Consider Action on a proposed Liberty Hill Mobility Platinum Plan between Capital Area Metropolitan Planning Organization (CAMPO) and the City of Liberty Hill for development of a comprehensive multi-modal transportation plan Transportation Plan for Liberty Hill providing for elements of the Platinum Planning Program. By: Rick Hall – Mayor & Council Members Wendell McLeod / Liz Rundzieher
- b) Special presentation on the process for acquisition of right-of-way, including critical steps such as meeting with landowners; obtaining right-of-way to allow use of land; determining the existing right-of-way through existing plans, historic documents, property surveys, deeds and / or existing ground conditions. By: Greg Boatright – City Administrator

- c) **Discuss and Consider Action regarding approval of a Professional Services Agreement between the City of Liberty Hill and Charlie Crossfield – Attorney-at-Law and Principle at the Firm of Sheets & Crossfield, P.C for acquisition of right-of-way related to City projects. By: Greg Boatright – City Administrator**
- d) **Discuss and Consider Action regarding approval of a Professional Services Agreement between the City of Liberty Hill and Bowman Consulting Group, Ltd. specific to TAP grant funding of the Shared Use Path (SUP) for Engineering Services in an amount not to exceed \$198,298.00 (TxDOT #0161-08-910). By: Greg Boatright – City Administrator**
- e) **Discuss and Consider Action regarding approval of a Professional Services Agreement between the City of Liberty Hill and Langford Community Management Services, Inc. specific to TAP grant funding of the Shared Use Path (SUP) for Administrative Services in an amount not to exceed \$88,000.00 (TxDOT #0161-08-910). By: Greg Boatright – City Administrator**
- f) **Discuss and Consider Action regarding appointment of a Council Member to serve as General Assembly representative to the Capital Area Council of Governments (CAPCOG). By Rick Hall – Mayor**
- g) **Discuss and Consider Action on a recommendation to City Council from the TIRZ #2 Board for approval of the Bylaws for the *City of Liberty Hill Tax Increment Reinvestment Zone #2 Board* . By: Greg Boatright – City Administrator**
- h) **Discuss and Consider Action on a recommendation to City Council from the *City of Liberty Hill Tax Increment Reinvestment Zone No. 2 Board* to appoint Officers for one-year terms effective August 23, 2018 and expiring December 31, 2019; providing for Greg Boatright to serve as Chair and John Avery, Jr. to serve as Vice Chair. By: Greg Boatright – City Administrator**
- i) **Discuss and Consider Action on a recommendation to City Council from the *City of Liberty Hill, Tax Increment Reinvestment Zone Number Two Board* for provision of terms to be two (2) years for each Director on the TIRZ #2 Board; terms not staggered. By: Greg Boatright – City Administrator**
- j) **Discuss and Consider Action on a recommendation to City Council from the *City of Liberty Hill, Tax Increment Reinvestment Zone Number Two Board* to approve TIRZ #2 Preliminary Projects and Financing Plan. By: Greg Boatright – City Administrator**
- k) **Discuss and Consider Action on a recommendation to City Council from the TIRZ #2 Board of Directors (*City of Liberty Hill, Tax Increment Reinvestment Zone Number Two Board*) to approve the TIRZ #2 Reimbursement Agreement. By: Greg Boatright – City Administrator**

- l) **Discuss and Consider Action** on request for additional services regarding park improvements at Wetzel Park; providing for redesign of building to house restrooms & mechanical; providing for construction of open air, metal building for cost savings (instead of air conditioned, stone structure). By: Greg Boatright – City Administrator
- m) **Discuss and Consider Action** on training for Chief Maverick Campbell to attend the 2018 International Association of Chiefs of Police (IACP) in Orlando, Florida scheduled for October 6th – 9th. By: Rick Hall – Mayor
- n) **Discuss and Consider Action** on an Ordinance of the City Council of the City of Liberty Hill, Texas accepting and approving an Annual Service Plan update to the Service and Assessment Plan (SAP) and an updated Neighborhood Improvement Area #1 (NIA #1) Assessment Roll and updated Master Improvement District Area (MIA) Assessment Roll for the Liberty Parke Public Improvement District (PID); making and adopting findings; providing a cumulative repealer clause; and providing an effective date. By: Dottie Palumbo – City Attorney

8. CONVENE - EXECUTIVE SESSION

City Council of Liberty Hill will convene to Executive Session following Consultation with Legal Counsel pursuant to Texas Government Code as follows: Code §551.071 – Consultation with Legal Counsel and Code §551.072 - Deliberations about Real Property. Council will entertain discussion and receive legal advice related to the matters referenced below. No action will be taken in Executive Session.

- a) Consultation with City Attorney concerning the roles, duties and ethical obligations of the Mayor, Council, and Municipal Officers pursuant to Section §551.071; Section §551.072.
- b) Consultation with City Attorney concerning police department procedures and requirements pursuant to Section §551.071.

9. RECONVENE - REGULAR SESSION

City Council of Liberty Hill will reconvene to Regular Session following Consultation with Legal Counsel pursuant to Texas Government Code as follows: Code §551.071 – Consultation with Legal Counsel and Code §551.072 - Deliberations about Real Property.

- a) Consultation with City Attorney concerning the roles, duties and ethical obligations of the Mayor, Council, and Municipal Officers pursuant to Section §551.071; Section §551.072.
- b) Consultation with City Attorney concerning police department procedures and requirements. Section §551.071.

10. ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development). In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting; Contact the City Secretary at 512-778-5449.

POSTING CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXAS was duly posted on the bulletin board at Council Chambers

located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website (www.libertyhilltx.gov) on the 24th of AUGUST, 2018 at _____ PM. Barbara Zwernemann – City Secretary _____

REMOVAL CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____. INITIALS _____