



The City of Liberty Hill

P.O. Box 1959, Liberty Hill, Texas 79642
Phone: (512) 778-5409 Fax: (512) 778-5418

CITY COUNCIL REGULAR MEETING AGENDA

MONDAY – AUGUST 13, 2018 – 6:30 PM
2801 Ranch Road 1869 - Liberty Hill, Texas

Rick Hall – Mayor	Liz Rundzieher – Mayor Pro Tem
Dr. Ron Rhea – Councilmember	Troy Whitehead – Councilmember
Wendell McLeod – Councilmember	Liz Branigan – Councilmember

Notice is hereby given that the **REGULAR MEETING** of the City Council of Liberty Hill will be held **MONDAY – AUGUST 13, 2018 – 6:30 PM** in Council Chambers located at **2801 Ranch Road 1869** in Liberty Hill, Texas to consider items as follows. All items are subject to action.

1. CALL TO ORDER

a) **Establish Quorum**

b) **Invocation**

c) **Pledge of Allegiance**

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all.”

d) **Texas Pledge**

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

2. PUBLIC HEARING

NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS THAT Jon Branigan has made application for a Conditional Use Permit for property located at 100 Charli Circle in the City of Liberty Hill, Texas.

The proposed project is described as follows: A request for conditional use permit for an Office Use in the High Density Residential (SF3) zoning district at the corner of Loop 332 and Charli Circle, Liberty Hill, Texas, legally described as Lot 1, Block A 0.381 ac of land, out of the Rosemont Subdivision, within the Robert G Millican Survey Abstract Number 448 and Edmunds Brooks Survey Abstract Num 81, Williamson County Texas.

The City of Liberty Hill Planning & Zoning Commission will hold a Public Hearing on this Application on August 10th at 12:00 Noon at the Liberty Hill Municipal Court Building located at 2801 Ranch Road 1869 in Liberty Hill, Texas and City Council will

hold a Public Hearing on this Application on August 13th at 6:30 PM at 2801 Ranch Road 1869 in Liberty Hill, Texas.

A copy of the Application and additional information may be reviewed at Liberty Hill City Hall at 926 Loop 332 in Liberty Hill, Texas between the hours of 8:30 AM to 4:30 PM – Monday through Friday prior to the Public Hearing. Comments regarding the Application for Conditional Use may be emailed to smcferon@libertyhilltx.gov or mailed to P.O. Box 1920 – Liberty Hill, TX 78642. Participation in this local proceeding is a prerequisite to the right to take any subsequent appeal.

3. PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen will be allowed a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.

a) Public Comments

4. DEPARTMENTAL REPORTS TO CITY COUNCIL

CITY DEPARTMENT OF PUBLIC WORKS

- July, 2018 update on statistics and activities for the Public Works Department by Wayne Bonnet – Director which includes, but is not limited to, new meter installations and EID; water / wastewater (WW) connects / disconnects; routine maintenance on water / WW systems; water well maintenance; update on South Fork WWTP project; street maintenance update; and water / WW rate update.

CITY POLICE DEPARTMENT

- July, 2018 update on activities and citations for the City of Liberty Hill Police Department by Chief Campbell which includes, but is not limited to, criminal activity; miscellaneous activities; traffic enforcement; accidents investigated; arrests – adult; juvenile activity; warrant activity; code enforcement; and, City ordinance activity.

5. ADMINISTRATIVE REPORT TO CITY COUNCIL

Greg Boatright – City Administrator for the City of Liberty Hill will present updates on Development Agreements, Project Management, and community events and activities.

6. CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion with no separate discussion of those items unless required by Council, in which event the item(s) will be removed from Consent Agenda and considered under Regular Agenda.

- a) Discuss and Take Action on approving minutes of the Regular City Council meeting held Monday - July 23, 2018.

- b) **Discuss and Consider recommendation to City Council from the Planning & Zoning Commission on a Final Plat for Stonewall Ranch Subdivision – Section 8 in the ETJ of the City of Liberty Hill, Texas.** By: Sally McFeron – Director of Planning
- c) **Discuss and Consider recommendation to City Council from the Planning & Zoning Commission on a Final Plat for MorningStar Ranch Subdivision Phase 2 – Sections 2 & 3 located off Kaufmann Loop and Ronald Regan Blvd. in the ETJ of the City of Liberty Hill.** By: Sally McFeron – Director of Planning
- d) **Discuss and Consider recommendation to City Council from the Planning & Zoning Commission regarding the Final Plat for Caughfield Subdivision (Larkspur) - Phase 4 located off Hwy 183 and Larkspur Park Boulevard in the ETJ of the City of Liberty Hill.** By: Sally McFeron – Director of Planning
- e) **Discuss and Take Action on a request for Conditional Use Permit for Office Use in a High Density Residential (SF3) zoning district at the corner of Loop 332 and Charli Circle in Liberty Hill; legally described as Lot 1, Block A - 0.381 ac of land out of the Rosemont Subdivision.** By: Sally McFeron – Director of Planning

7. REGULAR AGENDA

- a) **Discuss and Consider Action on a presentation regarding the Master Drainage Plan – Phase II; providing for request for approval of the findings of Phase II of the Master Drainage Plan.** By: K. Friese & Associates, Inc. – Chad Cormack & Travis Kaatz
- b) **Discuss and Consider Action on a Professional Services Agreement between the City of Liberty Hill and Doucet & Associates for Stubblefield Lane road design; providing for full design and construction services in phases: (1) 100% completion of Phases 1 and 2, versus (2) 100% of Phase 1 with 30% completion of Phase 2.** By: Greg Boatright - City Administrator
- c) **Discuss and Consider Action on additional Scope of Services by Halff Associates, Inc. for CR 200 Park Improvements; providing for swimming pool revision to add swim lanes as requested and CR 200 design survey due to delays by Williamson County (refer to Exhibit A).** By: Greg Boatright - City Administrator
- d) **Discuss and Consider Action on recommendation to City Council from the Parks & Recreation Board to provide \$5,000 toward the 2018 Sculpture Festival to be held October 13th.** By: Greg Boatright - City Administrator
- e) **Discuss and Consider Action concerning replacement of road sign leading into Liberty Hill on Bagdad Road – CR 279.** By: Wendell McLeod – Council Member & Rick Hall - Mayor

- f) **Discuss and Consider Action regarding sponsorship by the City of Liberty Hill in the amount of \$10,000 in support of the 2018 Sculpture Festival on October 13th.**
By: Rick Hall – Mayor
- g) **Discuss and Consider Action on setting a proposed Ad Valorem Tax Rate for FY 2018 - 2019 for the City of Liberty Hill.** By: Greg Boatright - City Administrator
- h) **Discuss and Consider Action on establishing two (2) public hearing dates on the proposed Ad Valorem Tax Rate for FY 2018 - 2019; proposed Public Hearing dates are shown below.** By: Michel Sorrell – Finance Director

Proposed Public Hearing Dates – Ad Valorem Tax Rate

PUBLIC HEARING #1	MONDAY - AUGUST 20 th	6:30 PM
PUBLIC HEARING #2	MONDAY - AUGUST 27 th	6:30 PM

- i) **Discuss and Consider Action on a recommendation to City Council from the LHEDC Board to approve a Façade Matching Grant application submitted on behalf of Dollar-Rabb, LLC - owners of the building located at 923 Loop 332 in downtown Liberty Hill; applicant is requesting \$5,000 in matching facade grant funds.**
- j) **Discuss and consider authorizing the Mayor to sign the Butler Farms Dedication and Escrow Agreement and accept the Special Warranty Deed on behalf of the City and execute the Special Warranty Deed to be placed in escrow, after review by the City Attorney.** By: Dottie Palumbo – City Attorney

8. CONVENE – Executive Session

City Council of Liberty Hill will convene to Executive Session following Consultation with Legal Counsel pursuant to Texas Government Code as follows: Code §551.071 – Consultation with Legal Counsel. Council will entertain discussion and receive legal advice related to the matters referenced below. No action will be taken in Executive Session.

- a) **Deliberate and discuss an agreement with Andy Barrett – Special Counsel pursuant to Texas Government Code Section §551.071 – Consultation with Attorney.**
- b) **Deliberate and discuss the Wastewater Treatment Plant pursuant to Texas Government Code Section §551.071 – Consultation with Attorney.**
- c) **Update by Staff related to TCEQ pursuant to Texas Government Code Section §551.071 – Consultation with Attorney.**

9. RECONVENE – Regular Session

City Council of Liberty Hill will reconvene to Regular Session following Consultation with Legal Counsel pursuant to Texas Government Code as follows: Code §551.071 – Consultation with Legal Counsel.

- a) **Discuss and consider action on an agreement with Andy Barrett – Special Counsel pursuant to Texas Government Code Section §551.071 – Consultation with Attorney.**

- b) **Discuss and consider action regarding the Wastewater Treatment Plant pursuant to Texas Government Code Section §551.071 – Consultation with Attorney.**
- c) **Discuss update related to TCEQ pursuant to Texas Government Code Section §551.071 – Consultation with Attorney.**

10. ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 55.1076 (Deliberations about Security Devices), and 551.087 (Development).

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meeting. You may contact the City Secretary at 512-778-5449.

POSTING CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting for the City Council – City of Liberty Hill was duly posted on the bulletin board at 5:00 PM.
Barbara Zwernemann – City Secretary *Barbara Zwernemann*

REMOVAL CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____. Barbara Zwernemann – City Secretary