



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 78642
Phone: (512) 778-5449 Fax: (512) 778-5418

ECONOMIC DEVELOPMENT CORPORATION BOARD AGENDA

**THURSDAY – AUGUST 9, 2018 – 5:00 PM
2801 Ranch Road 1869**

Notice is hereby given that a meeting of the LHEDC Board of Directors will be held THURSDAY – AUGUST 9, 2018 – 5:00 PM at 2801 Ranch Road 1869 in Liberty Hill to consider items as follows. All items are subject to action.

**Bill Chapman – President
Johnny Johnston– Secretary
Chad Pirtle – Director
Jamie Etzkorn – Director**

**John Clark – Vice President
Eric Bailey - Director
Jack Harkrider – Director
Liz Rundzieher – Ex-Officio**

1. CALL TO ORDER

- a) Establish Quorum**
- b) Invocation**
- c) Pledge of Allegiance**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

- d) Texas Pledge**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2. PUBLIC HEARINGS

Public Hearings will be conducted by the City of Liberty Hill Economic Development Corporation Board on THURSDAY – AUGUST 9, 2018 at 5:00 PM at 2801 Ranch Road 1869 – Liberty Hill, Texas 78642.

Public Hearing #1

NOTICE OF AN ECONOMIC DEVELOPMENT PROJECT – DEMOLITION PROGRAM: The public is hereby notified that the City of Liberty Hill Economic Development Corporation, a Type B Economic Development Corporation, ("LHEDC") intends to continue an economic development project through FY 2018 – 2019, ending 10-1-2019. The project is a Demolition Program for assistance related to commercial properties in which the LHEDC will reimburse owners of eligible commercial properties up to 50% of costs or \$5,000 for demolition of substandard structures on such properties. The purpose of the program is to encourage businesses, developers and individuals to demolish substandard structures to allow for future development and community quality of life improvements. Commercial properties located inside the City limits are eligible. The estimated amount to be paid by the LHEDC for this project is \$25,000, although this amount may be subject to revision in the future.

Public Hearing #2

NOTICE OF AN ECONOMIC DEVELOPMENT PROJECT – DOWNTOWN FAÇADE & SIGN MATCHING GRANT PROGRAM: The public is hereby notified that the City of Liberty Hill Economic Development Corporation - Type B Economic Development Corporation, (“LHEDC”) intends to continue this economic development project through FY 2018 – 2019, ending 10-1-2019. The project is a Downtown Façade & Sign Grant in which LHEDC will reimburse eligible businesses up to \$5,000 in its Façade Matching Grant Programs for façade renovation as outlined in the Application and / or LHEDC will reimburse eligible businesses up to \$500 in its Sign Matching Grant Program for work on signs are outlined in the Application. The program provides matching Façade & Sign Grant Funds to downtown Liberty Hill non-residential property owners on Ranch Road 1869 from State Highway 29 to all of Loop 332 and from State Highway 29 to Barton Street behind Parker’s Grocery Store in support of revitalization on a case-by-case basis. The estimated amount to be paid by LHEDC for this project is \$25,000; this amount may be subject to change in the future.

Public Hearing #3

NOTICE OF AN ECONOMIC DEVELOPMENT PROJECT – SIGN GRANT PROGRAM: The public is hereby notified that the City of Liberty Hill Economic Development Corporation - Type B Economic Development Corporation, (“LHEDC”) intends to continue this economic development project through FY 2018 – 2019, ending 10-1-2019. The project is a Sign Grant Program in which LHEDC will reimburse eligible businesses up to 50% of costs or \$5,000 for new street facing sign installations and abandoned and illegal sign removal. The program is applicable to street facing signage of income-producing non-residential businesses along Highway 29, from Liberty Hill High School to Ronald Reagan Blvd., Ranch Road 1869 from Highway 29 to Highway 183, and Highway 183 from Ranch Road 1869 South to Mourning Dove; other properties will be considered on a case-by-case basis*. The estimated amount to be paid by the LHEDC for this project is \$25,000, although this amount may be subject to revision in the future.

Public Hearing #4

NOTICE OF ECONOMIC DEVELOPMENT PROJECT – BUSINESS INCENTIVE PROGRAM: The public is hereby notified that the City of Liberty Hill Economic Development Corporation - Type B Economic Development Corporation, (LHEDC) intends to undertake an economic development project in FY 2018 – 2019, ending 10-1-2019. The project is a Business Incentive Program in which LHEDC will reimburse eligible participants within the City of Liberty Hill and its extraterritorial jurisdiction (ETJ) for City permits and fees on eligible capital investment projects in amounts up to \$20,000, and partial salary reimbursement for eligible new jobs created at \$500 per position with a maximum of \$5,000. Every incentive approved must meet the requirement that it will promote new or expanded business enterprise within the City of Liberty Hill or its ETJ and will benefit the City of Liberty Hill. The estimated amount to be paid by the LHEDC for this project is \$50,000, although this amount is subject to future revision.

3. PUBLIC COMMENTS

Public comments are welcome by the LHEDC Board. Individuals who wish to speak must complete a Public Comment Form and present the form to the City Secretary before the meeting called to order. Individuals will be allowed to speak up to three (3) minutes. Public Comment period will last no longer than fifteen (15) minutes collectively.

a) Public Comments

4. REGULAR AGENDA

- a) **Discuss and Take Action on approving minutes of the Liberty Hill Economic Development Corporation Board meeting held in the month of July, 2018. By: Bill Chapman - President**
 - **July 12th – EDC Budget Workshop**
 - **July 12th – Regular Board Meeting**
 - **July 19th – EDC Planning Session**

- b) **Discuss and Take Action on a Façade Matching Grant application submitted on behalf of the owners of the “Cousins Building” located at 923 Loop 332 – Downtown Liberty Hill; applicant is requesting \$5,000 in matching facade grant funds. By: Lance Dean – Executive Director**

- c) **Review and Discuss the LHEDC monthly financials for the period ending July 31, 2018. By: Michel Sorrell – Finance Director**

- d) **Review final LHEDC City of Liberty Hill Operating Budget for FY 2018 – 2019. By: Michel Sorrell – Finance Director**

- e) **Discuss and Consider Action regarding sponsorship in support of the 2018 Sculpture Festival event on October 13th.**

5. OTHER BUSINESS

- a) **August 10th – MorningStar Ranch Event**
- b) **September 13, 2018 – Next EDC Board Meeting**
- c) **October 11, 2018 – EDC Board Meeting**
- d) **November 8, 2018 – EDC Board Meeting**

6. ADJOURNMENT

The Liberty Hill EDC Board of Directors reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by *Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 55.1076 (Deliberations about Security Devices), and 551.087 (Development).*

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meeting; Contact the City Secretary at 512-778-5449.

POSTING CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached Notice of Meeting for the Liberty Hill EDC Board of Directors was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the 6th day of AUGUST, 2018 at 4:00 PM. Barbara Zwernemann – City Secretary

REMOVAL CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____. Barbara Zwernemann – City Secretary _____

