



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 78642
Phone: (512) 778-5449 Fax: (512) 778-5419

LIBERTY HILL CITY COUNCIL AGENDA REGULAR MEETING

MONDAY – JULY 23, 2018 - 6:30 PM

Location: 2801 Ranch Road 1869 – Liberty Hill

**Rick Hall – Mayor
Dr. Ron Rhea – Council Member
Wendell McLeod – Council Member**

**Troy Whitehead - Council Member
Liz Rundzieher – Mayor Pro Tem
Liz Branigan – Council Member**

Notice is hereby given that a **Regular Meeting of the City Council of Liberty Hill** will be held **MONDAY – JULY 23, 2018 at 6:30 PM at 2801 Ranch Road 1869 (Council Chambers / Court Building)** to consider items as follows. All items are subject to action.

1) CALL TO ORDER

- a) Call to Order
- b) Establish Quorum
- c) Invocation
- d) Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

- e) Texas Pledge

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of Regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen is limited to a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.

- a) Public Comments

3) FINANCIAL REPORT

Presentation of Monthly Financials; Financial Analysis Report; Sales Tax update and other financial reporting for the period ending June 30, 2018. By: Michel Sorrell – Finance Director.

4) ADMINISTRATIVE REPORT

Greg Boatright - City Administrator will present updates on Development Agreements, Project Management, community events and activities.

- (1) Veterans Memorial Park Brick Memorial Project
- (2) August 11th Back to School Movie

5) CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:

- a) Discuss and Take Action on approving minutes of City Council meeting held Monday – July 9, 2018.

6) REGULAR AGENDA

- a) Discuss and Consider Action on an Interlocal Agreement between Williamson County and the City of Liberty Hill regarding the design and construction on County Road (CR) 200 at the intersection of State Highway 29/CR 200 to include \$100,000 toward design and construction costs. By: Greg Boatright – City Administrator
- b) Discussion and Possible Action on Task Order #SB-018-49 with Steger Bizzell for engineering services associated with expansion of the South Fork Wastewater Treatment Plant. By: Steger & Bizzell Engineering
- c) Discussion and Possible Action regarding Change Order #3 for the Wastewater Treatment Plant Lab / Office Building Finish Out contract with Jimmy Jacobs Construction. By: Steger & Bizzell Engineering
- d) Discuss and Consider authorizing the City Administrator to send a notice of termination to terminate the Continuing Disclosure Services Agreement dated May, 2017, between FSC Continuing Disclosure Services (Division of Hilltop Securities, Inc.) and the City of Liberty Hill, pursuant to Section 8. Continuing Disclosure Services; providing for an effective date of August 24, 2018. By: Michel Sorrell – Finance Director
- e) Discuss and Take Action on approval of a Continuing Disclosure Services Agreement between Specialized Public Finance, Inc. and the City of Liberty Hill providing for disclosure services. By: Michel Sorrell – Finance Director
- f) Discuss and Consider Action approving a Resolution Authorizing Publication of Notice of Intention to Issue Tax and Water System Surplus Revenue Certificates of Obligation. By: Julie Houston – City of Liberty Hill Bond Counsel
- g) Discuss and Consider Action approving a Resolution Declaring Intention to Reimburse Project Expenditures from the Proceeds of Tax Exempt Obligations to be issued by the City. By: Julie Houston – City of Liberty Hill Bond Counsel

- h) **Discuss and Consider Action authorizing City officials, City Staff and the City's consultants, including its financial advisor and bond counsel, to begin preparation of documents, including an offering document, for the issuance of refunding bonds for the purpose of refunding certain of the City's outstanding obligations (no attachment). By: Julie Houston – City of Liberty Hill Bond Counsel**
- i) **Discuss and Consider Action on a Memorandum of Understanding (MOU) between the City of Liberty Hill and the Liberty Hill Independent School District (LHISD) in support of a School Resource Officer Program for School Year 2018 - 2019; to include an Interlocal Agreement between the City of Liberty Hill and the Liberty Hill Independent School District (LHISD) and Budget. By: Rick Hall - Mayor**
- j) **Discuss and Consider Action on contracting with Bowman Construction, L.P. for Engineering Services to prepare all preliminary and final design plans / specifications and conduct all interim / final inspections based on RFQ submitted for the City's Shared Use Path Project. By: Greg Boatright – City Administrator**
- k) **Discuss and Consider Action on contracting with Langford Community Management Services, Inc. for Administrative / Professional services to assist the City with administration and management of the Shared Use Path (SUP) Project based on the RFQ submitted for this project. By: Greg Boatright – City Administrator**
- l) **Discuss and Consider Action on an Ordinance of the City Council of Liberty Hill, Texas amending Chapter 1: General Provisions. Article 1.04 City Officers for Liberty Hill, Texas; providing for a cumulative clause; providing for severability and providing an effective date. By: Dottie Palumbo – City Attorney**
- m) **Discuss and Consider an Ordinance of the City Council of Liberty Hill regarding Budget Amendment #1 for the City of Liberty Hill for Fiscal Year 2017 – 2018. By: Michel Sorrell – Finance Director**
- n) **Discuss and Consider Action on a Resolution of the City Council of Liberty Hill regarding the 3rd Quarter, 2018 Investment Report for FY 2017 – 2018. By: Michel Sorrell – Finance Director**
- o) **Discuss and Consider an Ordinance of the City Council of Liberty Hill requiring a written Investment Policy be adopted; requiring no less than annual review of the City's Investment Policy and investment strategies; requiring the City record any change(s) made to said investment policy or investment strategies; requiring appoint of the City's Investment Officer; providing for severability and establishing an effective date. By: Michel Sorrell – Finance Director**
- p) **Discuss and Consider Action on approving a Development Agreement between the City of Liberty Hill and the Butler Farms Subdivision. By: Greg Boatright – City Administrator**

- q) **Discuss and Consider Action regarding approval and implementation of a Cost Sharing Agreement between the City of Liberty Hill and the Butler Farms Subdivision related to a proposed Public Improvement District (PID) and proposed Tax Increment Reinvestment Zone (TIRZ).** By: Greg Boatright – City Administrator
- r) **Discuss and Consider an Ordinance of the City Council of the City of Liberty Hill, Texas defining the role of Mayor, expressing the powers and duties of the Mayor and curtailing some powers or duties; providing for severability; repealing conflicting ordinances; providing for notice and providing an effective date.** By: Troy Whitehead – Council Member & Ron Rhea – Council Member
- s) **Discuss and Consider updating or refreshing all fire hydrants within the City limits of the City of Liberty Hill; providing for repainting of fire hydrants to include a change in paint color from gray to bright red; providing for repairs, if needed; and providing for appropriation of funds for paint / repairs in the FY 2018 – 2019 Budget (*no attachment*).** By: Wendell McLeod – Council Member
- t) **Discuss and Consider Action on a Resolution of the City Council of the City of Liberty Hill, Texas amending the Employee Handbook to prohibit the use of electronic recording equipment without permission.** By: Dottie Palumbo – City Attorney

7) CONVENE - EXECUTIVE SESSION

City Council of Liberty Hill will convene to Executive Session following Consultation with Legal Counsel pursuant to Texas Government Code as follows: Code §551.071 – Consultation with Legal Counsel; Code §551.074 – Personnel Matters; Code Section 551.087 – Development; and Code §551.072 – Deliberations about Real Property. Council will entertain discussion and receive legal advice related to the matters referenced below. No action will be taken in Executive Session.

- a) **Discuss and consider real property for possible acquisition and improvement in the Downtown area of Liberty Hill pursuant to Texas Government Code Section §551.072 – Deliberations about Real Property; and Section §551.071 – Consultation with Attorney.**
- b) **Deliberate and discuss personnel matters related to salary adjustment for the EDC Executive Director as recommended by the EDC Board. Code §551.074 – Personnel Matters**
- c) **Deliberate and discuss a Business Incentive Application request submitted to the EDC Board of Directors. Code Section 551.087 – Development**
- d) **Deliberate and discuss the powers and duties of the Mayor. Code §551.074 – Personnel**

8) RECONVENE - REGULAR SESSION

City Council will reconvene to Regular Session following Consultation with Legal Counsel pursuant to Texas Government Code as follows: Code §551.071 – Consultation with Legal Counsel; Code §551.074 – Personnel Matters; Code Section 551.087 – Development; and Code §551.072 – Deliberations about Real Property.

- a) Discuss and consider real property for possible acquisition and improvement in the Downtown area of Liberty Hill pursuant to Texas Government Code Section §551.072 – Deliberations about Real Property; and Section §551.071 – Consultation with Attorney.
- b) Discuss and consider personnel matters related to salary adjustment for the EDC Executive Director. Code §551.074 – Personnel Matters
- c) Discuss and consider a Business Incentive Application request submitted to EDC Board of Directors. Code Section 551.087 – Development
- d) Discuss and consider the powers and duties of the Mayor. Code §551.071 – Consultation with Legal Counsel

9) ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 55.1076 (Deliberations about Security Devices), and 551.087 (Development).

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meeting. You may contact the City Secretary at 512-778-5449.

POSTING CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting for the City Council – City of Liberty Hill was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the 20TH day of JULY, 2018 at 5:30 PM. Barbara Zwernemann – City Secretary; Signed: *Barbara Zwernemann*

REMOVAL CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____. Barbara Zwernemann – City Secretary