



The City of Liberty Hill

P O Box 1020, Liberty Hill, Texas 78042
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LIBERTY HILL CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY – JUNE 25, 2018 – 6:30 PM
2801 Ranch Road 1869 - Liberty Hill, Texas

Rick Hall– Mayor	Liz Rundzieher – Mayor Pro Tem
Dr. Ron Rhea – Council Member	Troy Whitehead – Council Member
Wendell McLeod – Council Member	Liz Branigan – Council Member

Notice is hereby given that the **REGULAR MEETING** of the **City Council of Liberty Hill** will be held **MONDAY – JUNE 25, 2018 – 6:30 PM** in **Council Chambers** located at **2801 Ranch Road 1869** in **Liberty Hill, Texas** to consider items as follows. All items are subject to action.

1) CALL TO ORDER

- a) **Establish Quorum**
- b) **Invocation**
- c) **Pledge of Allegiance**
"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."
- d) **Texas Pledge**
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) PUBLIC HEARINGS

PUBLIC HEARING #1 - NOTICE OF TIRZ NUMBER TWO PUBLIC HEARING

NOTICE OF PUBLIC HEARING REGARDING APPROVAL OF ORDINANCE DESIGNATING A GEOGRAPHIC AREA WITHIN THE CITY AS A TAX INCREMENT REINVESTMENT ZONE, TIRZ NUMBER TWO, SUMMERLYN WEST TIRZ, DESCRIBING THE BOUNDARIES OF THE TIRZ, CREATING A BOARD OF DIRECTORS, AND ESTABLISHING A TAX INCREMENT FUND.

Notice is hereby given that a public hearing will be conducted by the City Council of the City of Liberty Hill, Texas on Monday - June 25, 2018 at 6:30 P.M. at the Liberty Hill City Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas for City Council to consider the approval of the project plan and financing plan for Reinvestment Zone Number Two - Summerlyn West TIRZ - City of Liberty Hill, Texas and the benefits thereof to the City and the property within the reinvestment zone, pursuant to Chapter 311,

Texas Tax Code. The proposed project plan and financing plan include establishing boundaries of the reinvestment zone and providing total estimated project costs of the reinvestment zone for projects. Projects include ancillary and supporting infrastructure including roads, utilities, drainage improvements, landscaping, and open space improvements and similar improvements. The area of the reinvestment zone as proposed in the Summerlyn West development is approximately 95.085 acres of land located along Highway 183 near the southwest intersection of County Road 263 adjacent to the Summerlyn Subdivision. A map of the proposed zone is available at City Hall. During the hearing, any interested person may speak for or against the project plan and the financing plan or establishing the boundaries of the reinvestment zone. Any and all questions concerning the public hearing and proposed project plan and financing plan for the reinvestment zone may be addressed to Greg Boatright - City Administrator at City Hall located at 926 Loop 332 in Liberty Hill, Texas. Call (512) 778-5449 for information.

PUBLIC HEARING #2 - NOTICE OF PUBLIC HEARING ON UDC AMENDMENT

THE CITY OF LIBERTY HILL CITY COUNCIL AND CITY OF LIBERTY HILL PLANNING AND ZONING COMMISSION WILL CONDUCT PUBLIC HEARINGS ON TUESDAY - JUNE 19, 2018 AT 12 NOON AND MONDAY - JUNE 25, 2018 AT 6:30 PM RESPECTIVELY, TO CONSIDER TEXT AMENDMENT TO APPENDIX A - UNIFIED DEVELOPMENT CODE OF THE CODE OF ORDINANCES OF THE CITY OF LIBERTY HILL, TEXAS. PROPOSED AMENDMENTS ARE ON FILE IN THE CITY SECRETARY'S OFFICE AT CITY HALL LOCATED AT 926 LOOP 332 - LIBERTY HILL, TEXAS.

3) PRESENTATIONS

- a) Proposed Social Media Presentation by "The Other Day" on creating a branded online presence for the City of Liberty Hill. By: Melissa Day
- b) Presentation to City Council on the 2018 Liberty Hill Sculpture Festival. By: Nancy Marasco & Kim Sanders

4) PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen will be allowed a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.

- a) Public Comments

5) REPORTS TO CITY COUNCIL

FINANCE REPORT

- Michel Sorrell - Finance Director will present the City's monthly financials for the period ending May 31, 2018 to include: Year-to-Date Balance Sheet; Budget & Revenue Report (Budget VS Actual); and the Monthly Financial Analysis.

PROJECT STATUS UPDATE

- A Project Status Update will be given on various City projects, such as: Master Drainage Plan; parks; Trails Grant; Liberty Hill Regional Trail; Transportation

Plan; Stubblefield Extension; 1869 / SH 29 turn lanes; Fowler House; Downtown TIRZ; downtown parking; and other projects. By: Pix Howell and Cim Howell - Diversified Planning & Development.

ADMINISTRATOR'S REPORT

- City Administrator – Greg Boatright will provide updates on miscellaneous activities to include, but not limited to: Independence Day Celebration in Liberty Hill; progress on subdivisions; South Fork WWTP; generalized update on other activities; Planning Session on July 11th – 8:15 AM to 5:00 PM at the LHISD Administration Office and City Council materials provided electronically for the meeting on July 9th. By: Greg Boatright – City Administrator

6) CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:

- a) Discuss and Take Action on approving minutes of the Regular City Council meeting held Monday – June 11, 2018.
- b) Discuss and consider action on a Site Development / Stormwater Permit for MOJO Coffee located at 13985 Hwy 29 in the city limits of Liberty Hill, Tx. By: Sally McFeron – Director of Planning

7) REGULAR AGENDA

- a) Discuss and Consider Action on creating the position of School Resource Officer to include a partnership between the City of Liberty Hill and Liberty Hill Independent School District for two (2) School Resource Officers (SRO); providing for effective date of August 1, 2018; providing for appropriation of funding in an amount not to exceed \$100,000. By: Maverick Campbell – Chief LHPD
- b) Discuss and Consider Action to approve the City's participation in social media in order to provide City news or announcements; providing for approval of the Social Media Proposal for an amount not to exceed \$2,700. By: Rick Hall – Mayor
- c) Discuss and Consider Action on recommendation to City Council from the Parks & Recreation Board to approve the Final Draft of the Master Trails Plan. By: Jordan Maddox & Jill Baumgartner - Halff & Associates
- d) Discuss and Consider Action on a Professional Services Agreement Addendum between Diversified Planning & Development (DP&D) and the City of Liberty Hill for Task Number Four. By: Greg Boatright – City Administrator & Pix Howell – DP&D

- e) **Discuss and Consider Action regarding Resolution of the City Council of the Liberty Hill approving the adoption of a Fiscal & Budgetary Policy for the City of Liberty Hill for Fiscal Year 2017 – 2018 (#18-R-__).** By: Michel Sorrell – Finance Director
- f) **Discuss and Consider Action on approving a Request for Proposal – RFP #2018-06 for Grounds Maintenance, Lawn Service and Right-of-Way Mowing for the City of Liberty Hill properties; providing for approval to issue said RFP #2018-06 and effective date of January 1, 2019.** By: Greg Boatright – City Administrator & Barbara Zwernemann – City Secretary
- g) **Discuss and Consider Action regarding selection of paint color by City Council for the City’s elevated storage tank at Well Site #1; three paint colors from which to select one final paint color.** By: Wayne Bonnet – Director of Public Works
- h) **Discuss and Consider Action on sponsorship of \$2,000.00 to Opportunities for Williamson & Burnet Counties in support of Meals on Wheels for Liberty Hill Senior citizens.** By: Rick Hall – Mayor
- i) **Discuss and Consider Action to appoint four (4) contacts to over Administrative actions related to social media and providing for Social Media Training by Legal Counsel.** By: Rick Hall – Mayor & Barbara Zwernemann – City Secretary
- j) **Discuss and Consider an Ordinance of the City Council of Liberty Hill, Texas amending the Budget for the Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018 providing for various unforeseen revenues and expenditures; establishing an effective date and finding proper notice and meeting (#18-O-__).** By: Michel Sorrell – Finance Director
- k) **Discuss and Consider Ordinance #18-O-__ : An Ordinance of the City of Liberty Hill designating a geographic area within the city as a Tax Increment Reinvestment Zone, TIRZ Number Two, Summerlyn TIRZ, describing the boundaries of the TIRZ, creating a board of directors, establishing a Tax Increment Fund, containing findings, providing an effective and a termination date.** By: Dottie Palumbo – Legal Counsel & Greg Boatright – City Administrator
- l) **Discuss and Consider Resolution #18-R-__ : Discuss and Consider Appointment of the Board of Directors for TIRZ #2.** By: Dottie Palumbo – Legal Counsel & Greg Boatright – City Administrator
- m) **Discuss and Consider Action to approve a Preliminary Plan for TIRZ Number One, Downtown TIRZ and direct staff to take appropriate action.** By: Dottie Palumbo – Legal Counsel

- n) Discuss and Consider Action on approval of the Summerlyn West Public Improvement District Financing and Reimbursement Agreement, including a draft of the form of the Summerlyn West Public Improvement District Service and Assessment Plan. By: Dottie Palumbo – Legal Counsel & Julia Houston – Bond Counsel
- o) Discuss and Consider Action on request for funding for the 2018 Liberty Hill Sculpture Festival. By: Rick Hall - Mayor

8) CONVENE - EXECUTIVE SESSION

The City Council of Liberty Hill will convene to Executive Session for Consultation with Legal Counsel pursuant to Texas Government Codes as follows: Code §551.071 – Consultation with Attorney and Code §551.072 – Deliberations about Real Property. Council will entertain discussion and receive legal advice related to the matter referenced below. No action will be taken in Executive Session.

- a) Deliberation about real property (possible acquisition and improvements) located in the Downtown Area of Liberty Hill (Texas Government Code §551.072 – Deliberations about Real Property).
- b) Consultation with city attorney regarding legal issues with police personnel and procedures. (Texas Government Code §551.071 – Consultation with Attorney.)

9) RECONVENE - REGULAR SESSION

The City Council of Liberty Hill will reconvene to Regular Session for Consultation with Legal Counsel pursuant to Texas Government Codes as follows: Code §551.071 – Consultation with Attorney and Code §551.072 – Deliberations about Real Property.

- a) Consider real property (possible acquisition and improvements) located in the Downtown Area of Liberty Hill (Texas Government Code §551.072 – Deliberations about Real Property).
- b) Consultation with city attorney regarding legal issues with police personnel and procedures. (Texas Government Code §551.071 – Consultation with Attorney.)

10) ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.071 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 55.1076 (Deliberations about Security Devices), and 551.087 (Development).

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting; Contact the City Secretary at 512-778-5449 – Extension #112.

POSTING CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY of the CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXASs duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website (www.libertyhilltx.gov) on the 22nd day of JUNE, 2018 at _____ PM. Signed: Barbara Zwernemann – City Secretary

Barbara Zwernemann

REMOVAL CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____. INITIALS _____