



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 79648
Phone: (817) 779 6419 Fax: (817) 779 6418

**PLANNING & ZONING COMMISSION
SPECIAL MEETING AGENDA
TUESDAY – JUNE 19, 2018 – 12 NOON
2801 RANCH ROAD 1869**

**CHRIS PEZOLD – Chair
CHERYL NEW – Commissioner**

**WES GRIFFIN – Vice Chair
BRIAN WILLIAMS – Commissioner**

Notice is hereby given that a **SPECIAL MEETING** of the **PLANNING & ZONING COMMISSION** will be held **TUESDAY – JUNE 19, 2018** at **12 NOON** at **2801 Ranch Road 1869** to consider items as follows. All items are subject to action.

1. CALL TO ORDER

a) Establish Quorum

b) Invocation

c) Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

d) Texas Pledge

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2. PUBLIC HEARING

THE LIBERTY HILL CITY COUNCIL AND THE LIBERTY HILL PLANNING AND ZONING COMMISSION WILL CONDUCT PUBLIC HEARINGS ON TUESDAY, JUNE 19, 2018, AT 12 NOON AND MONDAY – JUNE 25, 2018 AT 6:30 PM, RESPECTIVELY, TO CONSIDER AMENDMENTS TO APPENDIX A - UNIFIED DEVELOPMENT CODE OF THE CODE OF ORDINANCES OF THE CITY OF LIBERTY HILL, TEXAS. THE PROPOSED AMENDMENTS ARE ON FILE IN THE CITY SECRETARY'S OFFICE AT CITY HALL LOCATED AT 926 LOOP 332 - LIBERTY HILL, TEXAS.

3. PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen will be allowed a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.

a) Public Comments

4. REGULAR AGENDA

a) Discuss and Consider Recommendation on Ordinance No. _____ of the City of Liberty Hill, Texas, Approving the Amendment to §6 Unified Development Code of

the City of Liberty Hill Code of Ordinances, Amending Table 6-2: Permitted Signs by Zoning District, Adding Kiosk signs, Authorizing Kiosk signs in all use districts without a permit, Adding language for Kiosk signs under §6.12.05 of the UDC for restrictions and requirements.

5. ADJOURNMENT

POSTING CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting for the Planning & Zoning Commission of the City of Liberty Hill was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the 15th day of JUNE, 2018 at 5:00 PM. Barbara Zwernemann – City Secretary

REMOVAL CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____.

**PLANNING & ZONING COMMISSION
- SPECIAL MEETING
TUESDAY - JUNE 19, 2018 - 12:00 PM**

**AGENDA ITEM
#4.a**

**CITY OF LIBERTY HILL
PUBLIC NOTICE OF PUBLIC HEARINGS FOR
UDC AMENDMENT RELATED TO SIGN REGULATIONS**

LEGAL NOTICE IS HEREBY GIVEN under the provisions of Unified Development Code of the City of Liberty Hill that the City of Liberty Hill will hold a public hearing during the Planning and Zoning Commission meeting on Tuesday - June 19, 2018 at 12 Noon. and at the regularly scheduled City Council meeting on Monday - June 25, 2018 at 6:30 p.m. for the purpose of receiving public comments on the proposed amendment to Section 6.12, Unified Development Code, Appendix A to the City of Liberty Hill Code of Ordinances. The proposed amendment provides regulations related to Kiosk Signs.

The proposed amendment is available for inspection at Liberty Hill City Hall, 926 Loop 332, Liberty Hill, TX 78642 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. After the two (2) public hearings, the City Council will consider the proposed amendment at their June 25, 2018 City Council meeting. For additional information call City Hall at: (512) 778-5449, or email to bzwernemann@libertyhilltx.gov.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF LIBERTY HILL,
TEXAS, AMENDING THE UNIFIED DEVELOPMENT CODE
FOR LIBERTY HILL, TEXAS; PROVIDING FOR A
CUMULATIVE CLAUSE; PROVIDING FOR
SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Liberty Hill City Council pursuant to its zoning authority under Chapter 211 of the Texas Local Government Code and pursuant to other Texas statutory authority, has adopted ordinances and regulations that pertain to the development and zoning of land within the City and its extra territorial jurisdiction; and

WHEREAS, the City Council desires to update its sign regulations to meet the changing conditions in the City; and

WHEREAS, temporary signs are often placed in close proximity to public rights-of-way, and such placements create visual obstruction of oncoming pedestrian and vehicular traffic creating a safety issue; and

WHEREAS, uncontrolled placement of temporary signs could have a negative impact on the health, safety, and welfare of local residents; and

WHEREAS, placement of approved kiosk signs that provide a different manner and place of communication would assist in alleviating the uncontrolled placement of temporary signs within the City; and

WHEREAS, regulation of signs in the City will substantially promote the City's interest in preserving the aesthetic beauty of the City while also promoting economic development; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Chapter 216 of the Texas Local Government Code, the City has the authority to regulate signs within the City Limits and the extraterritorial jurisdiction (ETJ); and

WHEREAS, pursuant to Texas Transportation Code Section 393.0025, the City has authority to install Sign Plazas within rights-of-way on a road or highway maintained by the City; and

WHEREAS, the Planning and Zoning Commission had a meeting and a public hearing on June 12, 2018 and recommended approval; and

WHEREAS, the City having received the recommendation of the Planning and Zoning Commission now desires to amend the Unified Development Code (hereafter, "UDC").

NOW, THEREFORE; THE CITY COUNCIL OF THE CITY OF LIBERTY HILL,

TEXAS HEREBY ORDAINS:

SECTION 1. That the findings contained in the preamble of this Ordinance are incorporated herein as if fully set forth within the body of this Ordinance.

SECTION 2. That the amendments to the UDC contained in Attachment "A," which is attached hereto, are hereby adopted and incorporated into this Ordinance No. [REDACTED] for all intents and purposes and shall thereafter be incorporated into and become a part of the UDC.

SECTION 3. That this Ordinance is cumulative of all provisions of ordinances and of the City Code of Liberty Hill, Texas, as amended.

SECTION 4. That this Ordinance supersedes the provisions of any other ordinance on the same subject matter to the extent of a conflict.

SECTION 5. That any person who violates any provision of this Ordinance, or who causes or permits any such violation, or who fails to perform any act required under this Ordinance, shall be punished by a fine of not more than two thousand (\$2,000.00). Each and every day that the violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

SECTION 6. That it is hereby officially found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that public notice of the time, place and purpose of said meeting was given as required by law.

SECTION 7. That should any part, portion, section, or provision of this Ordinance be declared to be invalid, inoperative, or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining parts, portions, sections or provisions of this Ordinance which provisions shall remain and continue to be in full force and effect.

SECTION 8. That this Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED this 25th day of June, 2018 by a vote of ___ YES to ___ NAYS with ___ Abstentions.

RICK HALL, MAYOR

ATTEST:

BARBARA ZWERNEMANN, CITY SECRETARY

ATTACHMENT A
AMENDMENT TO THE UNIFIED DEVELOPMENT CODE
OF THE CITY OF LIBERTY HILL
SEPTEMBER 18, 2017

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6.00 Site Development and Design Standards

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6.12 Sign Regulations

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Table 6-2 Permitted Signs by Zoning District

Sign Type	AG	Residential	C-1, C-2	C3	Industrial
Freestanding					
Other	A	A	A	A	A
Incidental					
Building	-	-	P	P	P
Banner	A	A	A	A	A
Building Marker	-	-	P	-	-
Canopy	A	A	A	A	A
Incidental	-	-	P	P	-
Marquee	-	P	P	P	P

Monument	-	-	P	P	-
Projecting	P	P	P	-	-
Residential	-	-	-	-	-
Roof	-	-	-	P	P
Roof, Integral	A	A	A	A	A
Street Address	A-	A-	A	A	A
Suspended	A	A	P	P	P
Temporary	-	-	P	P	P
Wall	-	-	P	P	P
Window	A	A	A	A	A
Miscellaneous	A	A	A	A	A
Flag	A	A	P	P	P
Portable					
Kiosk	A	A	A	A	A

* (A) Allowed without permit (P) Permit required (-) Prohibited

B. Although permitted under the previous paragraph, a sign designation by an “A” or “P” in [Table 6-2](#) shall be allowed only if:

1. The sum of the area of all building and Lots on the Zone Lot conforms to the maximum permitted sign area as determined by the formula for the zoning district in which the Lot is located.
2. The size, location, and number of signs on the Lot conform to the requirements of [Tables 6-2, 6-3](#), “Number, Dimensions, and Location of Individual Signs by Zoning District.

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D. Signs Exempt from Regulation. The following signs shall be exempt from regulation under this Chapter:

1. Any public notice or warning required by a valid and applicable federal, state, or local law, regulation, or ordinance;

2. Temporary real estate signs not exceeding six square feet in area and three feet in height in residential zoning districts and not exceeding 64 square feet in area and 12 feet in height in other zoning districts that advertise the property on which the sign is located for sale or lease. These signs must be removed within seven days after the property is sold or leased;
3. Works of art that do not include a Commercial Message;
4. Holiday lights and decorations with no Commercial Message;
5. Traffic-control signs on private property, such as stop, yield, and similar signs, the face of which meet Department of Transportation standards and that contain no Commercial Message of any sort;
6. Temporary signs advertising a “garage sale” not exceeding six square feet in area. These signs may not be posted earlier than three days before and must be removed within one day after the sale;
7. Temporary signs placed on construction sites to identify the contractor, engineer, architect, or developer not exceeding 64 square feet in area. These signs may not be erected prior to approval of a site plan and must be removed within seven days after the completion of the project;
8. Permanent subdivision identification signs approved by the City Council as part of the platting process;
9. Temporary signs for special events such as charitable, church, or community activities. These signs may not be posted earlier than three weeks before and must be removed within one day after the event;
10. Model home signs not exceeding 32 square feet in area and 5 feet in height.
11. No Trespassing, No Hunting, and No Fishing Signs placed by the landowner.
12. Temporary real estate signs (commonly referred to as “bandit” signs) are permitted Friday, Saturday and Sunday only, and must be removed by Monday morning, per TxDOT regulations.
13. Kiosk signs approved by the City as sign plaza structures designed to display sign panels located within the city right-of-way, if the kiosk sign provides directions to subdivisions, homebuilders, facilities, installed, and maintained by the City or a contractor authorized by the City. To be exempt from regulation:
 - a. Kiosk signs shall not exceed twelve (12) feet in height above average grade;

- b. Kiosk signs shall be constructed of steel or aluminum or both and shall only display up to ten (10) sign panels, double-sided;
- c. Kiosk signs shall display the City's name at the top of the Kiosk;
- d. No additions, tag sign streamers, or any other attention-getting devices shall be attached to any Kiosk; and
- e. All kiosks shall be properly maintained by the installer. . . .