



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 78042
Phone: (512) 779-5449 Fax: (512) 779-5419

LIBERTY HILL CITY COUNCIL REGULAR MEETING AGENDA

MONDAY – JUNE 11, 2018 – 6:30 PM
2801 Ranch Road 1869 - Liberty Hill, Texas

Rick Hall– Mayor	Troy Whitehead - Council Member
Dr. Ron Rhea – Council Member	Liz Rundzieher – Mayor Pro Tem
Wendell McLeod – Council Member	Liz Branigan – Council Member

Notice is hereby given that the REGULAR MEETING of the City Council of Liberty Hill will be held MONDAY – JUNE 11, 2018 – 6:30 PM in Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas to consider items as follows. All items are subject to action.

1) CALL TO ORDER

- a) Establish Quorum
- b) Invocation
- c) Pledge of Allegiance “I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all.”
- d) Texas Pledge
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen will be allowed a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.

- a) Public Comments

3) DEPARTMENTAL REPORT TO CITY COUNCIL

Department of Public Works

- Update on statistics and activities for the Public Works Department by Wayne Bonnet – Director which includes, but is not limited to, the following for May, 2018: (1) new meter installation & EID; (2) water / WW connects; (3) water / WW disconnects; (4) routine maintenance on water / WW systems (5) routine water well maintenance / checks; (6) update on South Fork WWTP project; (7) street maintenance update; and (8) water / WW rate update.

Police Department

- **Update on activities and citations for May, 2018 for the City of Liberty Hill Police Department by Chief Maverick Campbell which includes, but is not limited to, the following: (1) criminal activity; (2) miscellaneous activities; (3) traffic enforcement; (4) accidents investigated; (5) arrests – adult; (6) juvenile activity; (7) warrant activity; (8) code enforcement and (9) City ordinance activity.**

4) CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion with no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from Consent Agenda and considered under Regular Agenda:

- a) **Discuss and Take Action on approving minutes of the Regular City Council meeting held Tuesday – May 29, 2018.**

5) REGULAR AGENDA

- a) **Discuss and Consider Action on a Site Development / Stormwater Permit for Autozone in Liberty Hill, Texas. By: Sally McFeron – Director of Planning**
- b) **Discuss and Consider Action on approval of Tax Increment Reinvestment Zone (TIRZ) Number One – Summerlyn West TIRZ Final Project and Financing Plan. By: Legal Counsel & Sally McFeron – Director of Planning**
- c) **Discuss and Consider Action on approval of Tax Increment Reinvestment Zone (TIRZ) Number Two – City of Liberty Hill, Texas TIRZ Final Project and Financing Plan. By: Legal Counsel & Sally McFeron – Director of Planning**
- d) **Discuss and Consider Action on awarding bid for renovation and improvements of the (1) Fowler building, (2) community meeting & office space at 100 Forrest Street, and (3) exterior renovations to Municipal Court at 2801 Ranch Road 1869 to T. J. Wendel - Wendel & Associates, Inc. and authorize the City Administrator – Greg Boatright to execute a Construction Contract with Wendel & Associates in an amount not to exceed \$840,067.00. By: Cim Howell – Project Manager**
- e) **Discuss and Consider Action on appropriation of funds not budgeted in the FY 2017 – 2018 Budget in the amount of \$65,260 for the position of Code Enforcement Officer approved by City Council on May 29, 2018; providing for three months' cost of salary, benefits, vehicle, computer / workstation, software, training, renewal of credentials, travel reimbursement, fuel and phone; and providing for Budget Amendment. By: Michel Sorrell – Finance Director & Rick Hall - Mayor**
- f) **Discuss and Consider Action on transfer of LHEDC funds designated in the FY 2017 – 2018 Budget for Capital Improvement projects between the City of Liberty Hill and LHEDC as follows: \$100,000 for road improvements on CR 200; \$50,000 for the Sidewalk Project and \$36,100 for the Drainage Project totaling \$186,100.00; providing for proper accounting procedures. By: Michel Sorrell – Finance Director**

- g) **Discuss and Consider Action on a recommendation to City Council from the LHEDC Board to approve a Sign Grant funds to Oldcastle Materials in the amount of \$5,000.00. By: Sally McFeron – Director of Planning**
- h) **Discuss and consider action on a Resolution of the City Council of the City of Liberty Hill, Texas amending the employee handbook to clarify supervisory authority of city employees. [Resolution enclosed]. By: Liz Branigan – Council Member & Wendell McLeod – Council Member**
- i) **Discuss and Consider Action on an amendment to the Employment Contract for Chief Maverick Campbell, clarifying Chief Campbell will report to and receive direct supervision from the City Administrator on a day-to-day basis. [Amendment to Contract enclosed]. By: Liz Branigan – Council Member & Wendell McLeod – Council Member**
- j) **Discuss and Consider possible amendments to an administration Ordinance of the City of Liberty Hill. [To be drafted based on Council discussion]. By: Legal Counsel**

7) CONVENE - EXECUTIVE SESSION

The City Council of Liberty Hill will convene to Executive Session for Consultation with Legal Counsel pursuant to Texas Government Codes as follows: Code §551.074 – Personnel Matters; Code §551.071 – Consultation with Attorney and Code §551.072 – Deliberations about Real Property. Council will entertain discussion and receive legal advice related to the matter referenced below. No action will be taken in Executive Session.

- a) **Deliberation about real property (possible acquisition and improvements) located in the Downtown Area of Liberty Hill. Code §551.072 – Deliberations about Real Property**
- b) **Deliberate and review Committee findings regarding performance evaluation of the EDC Executive Director. Code Section 551.074 - Personnel Matters**
- c) **Consultation with City Attorney to receive legal advice related to the duties and authority of city employees and supervisors under current city policies and ordinances. Code §551.071 – Consultation with Attorney**

8) RECONVENE - REGULAR SESSION

The City Council of Liberty Hill will reconvene to Regular Session following Consultation with Legal Counsel to consider the following:

- a) **Consider real property (possible acquisition and improvements) located in the Downtown Area of Liberty Hill. Code §551.072 – Deliberations about Real Property**
- b) **Discussion and update on performance evaluation of the EDC Executive Director. Code Section 551.074 - Personnel Matters**
- d) **Consultation with City Attorney to receive legal advice related to the duties and authority of city employees and supervisors under current city policies and ordinances. Code §551.071 – Consultation with Attorney**

9) ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Development). In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting; Contact the City Secretary at 512-778-5449 – Extension 112.

POSTING CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY of the CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXASs duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website (www.libertyhilltx.gov) on the _____ day of _____, 2018 at _____.

REMOVAL CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____. INITIALS_