



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 79642
Phone: (512) 778-5449 Fax: (512) 778-5418

LIBERTY HILL CITY COUNCIL

REGULAR MEETING AGENDA

MONDAY – APRIL 23, 2018 – 6:30 PM

2801 Ranch Road 1869 - Liberty Hill, Texas

Connie Fuller – Mayor

Dr. Ron Rhea – Council Member

Wendell McLeod – Council Member

Troy Whitehead - Council Member

Liz Rundzieher – Mayor Pro Tem

Liz Branigan – Council Member

Notice is hereby given that the **REGULAR MEETING** of the City Council of Liberty Hill will be held **MONDAY – APRIL 23, 2018 – 6:30 PM** in Council Chambers located at **2801 Ranch Road 1869** in Liberty Hill, Texas to consider items as follows. All items are subject to action.

1) CALL TO ORDER

a) Establish Quorum

b) Invocation

c) Pledge of Allegiance

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all.”

d) Texas Pledge

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2) PUBLIC COMMENTS

Liberty Hill City Council accepts public comments regarding the Agenda of regular Council meetings and Public Hearings. Individuals wishing to speak may sign in by completing a Public Comment Form and presenting the form to the City Secretary prior to the start of the meeting. Each citizen will be allowed a maximum of three (3) minutes. Public Comment period will last no longer than a total of fifteen (15) minutes.

a) Public Comments

3) REPORTS TO CITY COUNCIL

FINANCE REPORT

- Michel Sorrell – Finance Director will present the City’s monthly financials for the period ending March 31, 2018 to include: Year-to-Date Balance Sheet; Budget & Revenue Report (Budget VS Actual); and the Monthly Financial Analysis.

PROJECT STATUS UPDATE

- A Project Status Update will be given on various City projects, such as: drainage considerations / Drainage Study Phase II; parks; Trails Grant; Liberty Hill Regional Trail; Transportation Plan; Stubblefield Extension; 1869 / SH 29 turn lanes; Fowler House; Downtown TIRZ; downtown parking; and other projects as presented by Pix Howell and Cim Howell - Diversified Planning & Development.

ADMINISTRATOR'S REPORT

- City Administrator – Greg Boatright will provide updates on miscellaneous activities to include, but not limited to: Independence Day Celebration in Liberty Hill; progress on current / pending subdivisions; progress at Dairy Queen; South Fork WWTP update with generalized update on other activities and projects in the City of Liberty Hill.

4) CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion of those items unless requested by Council, in which event the item(s) will be removed from the Consent Agenda and considered under Regular Agenda items:

- a) Discuss and Take Action on approving minutes of the Regular City Council meeting held Monday – April 9, 2018.

5) REGULAR AGENDA

- a) Discuss and Consider recommendation to City Council to approve the Timeline and Process for the FY 2018 – 2019 Operating Budget for the City of Liberty Hill. By: Michel Sorrell | Finance Director
- b) Discuss and Consider a Resolution of the City Council of Liberty Hill approving the FY 2017 – 2018 2nd Quarter Investment Report for period ending March 31, 2018 per the Public Funds Investment Act (PFIA) and Investment Policy of the City of Liberty Hill. By: Michel Sorrell | Finance Director
- c) Discuss and Consider recommendation to City Council for additional work effort on City Park – CR 200, including Proposal from Halff & Associates for full splash pad and parking / layout of full park on turn-key approach in an amount not to exceed \$14,900; providing for exterior building construction similar to that of other City buildings. By: Brian Binkowski PLA | Senior Landscape Architect / Project Manager Halff & Associates
- d) Discuss and Consider a second presentation to City Council by Tracy Bratton – Bowman Consulting on proposed park improvements at Wetzel Park located on the corner of Loop 332 and CR 279 / Bagdad Road, providing for exterior building construction similar to that of other City buildings; this project includes requests for authorization to issue Notice for Bids on the Wetzel Park project and

construction of parking area for Liberty Hill Police Department; By: Tracy A. Bowman, P.E. | Bowman Consulting

- e) **Discuss and Consider recommendation to City Council on SB Change Order #7 for the Liberty Hill South Fork WWTP 0.8 MGD Expansion Project with Pepper-Lawson Waterworks. By: Steger Bizzell | Aaron Laughlin PE**
- f) **Discuss and Consider a Resolution of the City Council of Liberty Hill for amendment of *Article 27: Professional Conduct – Section 3: Personal Appearance of Employees* of the Employee Handbook for the City of Liberty Hill, pertaining to tattoos and body piercings; providing for an effective date. By: Greg Boatright | City Administrator**
- g) **Discuss and Consider a Resolution of the City Council of Liberty Hill for amendment of *Article 2: Qualifications – Section 6: Training and Article 3: Travel and Subsistence Allowance – Section 3: Transportation* of the Employee Handbook for the City of Liberty Hill, as it pertains to employee training; effective date of May 1, 2018. By: Greg Boatright | City Administrator**
- h) **Discuss and Consider Proposal for Change Order to include Inspection Services for Abrasive Blasting and Painting of the Exterior of the Liberty Well #1 Elevated Storage Tank and Cleanout of the Tank Interior; providing for an amount not to exceed \$13,075. By: Steger Bizzell | Curtis Steger PE**
- i) **Discuss and Take Action on a Professional Services Agreement between the City of Liberty Hill and P3 Works, LLC to perform third party administration for the City's Public Improvement Districts (PID) and Tax Incremental Reinvestment Zones (TIRZ). By: Michel Sorrell | Finance Director**
- j) **Discuss and Take Action on a Site Development/Stormwater Permit for 151 St. Joseph Court Project in the City Limits of Liberty Hill, Texas. By: Sally McFeron | Director of Planning**

6) CONVENE - EXECUTIVE SESSION

The City Council of Liberty Hill will convene to Executive Session for Consultation with Legal Counsel pursuant to Texas Government Codes as follows: Code §551.071 – Consultation with Attorney and Code §551.072 – Deliberations about Real Property. Council will entertain discussion and receive legal advice related to the matter referenced below. No action will be taken in Executive Session.

- a) **Deliberation about real property (possible acquisition and improvements) located in the Downtown Area of Liberty Hill (Texas Government Code §551.072 – Deliberations about Real Property).**
- b) **Discuss and evaluate the performance of Municipal Officers and Department Directors: (1) Chief of Police; (2) Court Administrator; (3) Senior Planner; (4) Director of Public Works; (5) Finance Director; and (6) City Secretary**

pursuant to – Texas Government Code Section 551.074 - Personnel Matters;
and Texas Government Code Section 551.071 - Consultation with Attorney.

7) RECONVENE - REGULAR SESSION

The City Council of Liberty Hill will reconvene to Regular Session for Consultation with Legal Counsel pursuant to Texas Government Codes as follows: Code §551.071 – Consultation with Attorney and Code §551.072 – Deliberations about Real Property.

- a) Consider real property (possible acquisition and improvements) located in the Downtown Area of Liberty Hill (Texas Government Code §551.072 – Deliberations about Real Property).
- b) Discuss and consider performance of Municipal Officers and Department Directors: (1) Chief of Police; (2) Court Administrator; (3) Senior Planner; (4) Director of Public Works; (5) Finance Director; and (6) City Secretary pursuant to – Texas Government Code Section 551.074 - Personnel Matters; and Texas Government Code Section 551.071 - Consultation with Attorney.

8) ADJOURNMENT

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.071 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 55.1076 (Deliberations about Security Devices), and 551.087 (Development).

In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests need to be received 48 hours prior to the meeting; Contact the City Secretary at 512-778-5449 – Extension 112.

POSTING CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY of the CITY OF LIBERTY HILL certify that the attached notice of meeting for the CITY COUNCIL – CITY OF LIBERTY HILL, TEXAS duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas and on the City website (www.libertyhilltx.gov) on the 20th day of April, 2018 at _____ PM.

REMOVAL CERTIFICATION: I, BARBARA ZWERNEMANN – CITY SECRETARY – CITY OF LIBERTY HILL certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____. INITIALS ____