



The City of Liberty Hill

P O Box 1920, Liberty Hill, Texas 78642
Phone: (512) 778-5449 Fax: (512) 778-5418

**LIBERTY HILL ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING**

AGENDA

**THURSDAY – MARCH 8, 2018 – 5:00 PM
Council Chambers - 2801 Ranch Road 1869**

Notice is hereby given that a meeting of the LHEDC Board of Directors will be held THURSDAY – MARCH 8, 2018 – 5:00 PM at City Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill to consider items as follows. All items are subject to action.

**Bill Chapman – President
John Clark – Secretary
Chad Pirtle – Director**

**Johnny Johnston – Vice President
Eric Bailey - Director
Jack Harkrider – Director**

Jamie Etzkorn - Director

1. CALL TO ORDER

- a) **Establish Quorum**
- b) **Invocation**
- c) **Pledge of Allegiance**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with Liberty and Justice for all."

- d) **Texas Pledge**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

2. PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING WILL BE HELD BY THE LIBERTY HILL ECONOMIC DEVELOPMENT CORPORATION (LHEDC) ON THURSDAY – MARCH 8, 2018 AT 5:00 PM AT COUNCIL CHAMBERS LOCATED AT 2801 RANCH ROAD 1869 IN LIBERTY HILL, TEXAS. Further, the public is hereby notified that the Liberty Hill Economic Development Corporation, a Type B Economic Development Corporation, ("LHEDC") intends to undertake an economic development project. The project is a Business Incentive Program in which LHEDC will reimburse eligible participants within the City of Liberty Hill and its extraterritorial jurisdiction (ETJ) for City permits and fees on eligible capital investment projects in amounts up to \$20,000, and partial salary reimbursement for eligible new jobs created at \$500 per position with a maximum of \$5,000. Every incentive approved must meet the requirement that it will promote new or expanded business enterprise within the City or its ETJ. The estimated amount to be paid by the LHEDC for this project is \$50,000, although this amount is subject to future revision.

3. PUBLIC COMMENTS

Public comments are welcome by the LHEDC Board. Individuals who wish to speak must complete a Public Comment Form and present the form to the City Secretary before the meeting called to order. Individuals will be allowed to speak up to three (3) minutes. Public Comment period will last no longer than fifteen (15) minutes collectively.

- a) Public Comments

4. REGULAR AGENDA

- a) Discuss and Take Action on approving minutes of a regular meeting of the LHEDC Board held on Thursday - February 8, 2018. By: Bill Chapman – Board President

- b) Overview of City Projects by Diversified Planning & Development Project Managers. By: Cim Howell – Project Manager

- c) Presentation and Possible Action on the proposed Business Incentive Program to promote new or expanded business enterprise within the City of Liberty Hill or its ETJ. By: Bill Chapman – Board President

- d) Update on the Williamson County Realtors Bus Tour to the City of Liberty Hill on Thursday - February 22nd. By: John Clark – Board Secretary

- e) Update on the City's Strategic Planning Session; EDC participation on February 22 – 23, 2018 and list of accomplishments. By: Bill Chapman – Board President

- f) Update on activities by the Executive Director on behalf of LHEDC (Summary Overview attached):

- Incident Task Force
- CAPCOG
- Meetings with Developers
- Business Forum
- PEC Current & Future Needs
- Marketing / Branding Project
- March Schedule

- g) Review and discuss LHEDC monthly financials for the period ending February 28, 2018. By: Michel Sorrell – Finance Director

5. CAPITAL PROJECTS

- a) Discuss and Consider Action on Capital Improvement Projects. By: Greg Boatright – City Administrator

6. OTHER BUSINESS

- a) March 28th – Special Board Meeting
- b) EDC Regular Monthly Board Meetings
 - April 12th
 - May 10th
 - June 14th
 - July 12th – Review EDC budget process
 - August 9th – EDC budget process begins
 - September 13th – Complete EDC budget process

7. ADJOURNMENT

The Liberty Hill EDC Board of Directors reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any item listed above, as authorized by *Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 55.1076 (Deliberations about Security Devices), and 551.087 (Development)*. In compliance with the Americans with Disabilities Act, the City of Liberty Hill will provide reasonable accommodation for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meeting; Contact the City Secretary at 512-778-5449.

POSTING CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached Notice of Meeting for the Liberty Hill EDC Board of Directors was duly posted on the bulletin board at Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the 2nd day of MARCH, 2018 at 5:00 PM. Barbara Zwernemann – City Secretary

REMOVAL CERTIFICATION: I, Barbara Zwernemann – City Secretary for the City of Liberty Hill, certify that the attached notice of meeting was removed from the bulletin board at Municipal Court / Council Chambers located at 2801 Ranch Road 1869 in Liberty Hill, Texas on the _____ day of _____, 2018 at _____. Barbara Zwernemann – City Secretary _____